MR 401/2018

Tender Name: Preferred Supplier for Cartage of Concrete Power Poles From Humes Lami To EFL Kinoya Depot

THE COMPANY - EFL

Energy Fiji Limited (EFL) is a government owned company solely responsible for supplying power throughout the Fiji Islands. Power is supplied through Hydro, Diesel and wind mill generators located in different parts of Fiji.

The operations of the company are organized into three geographically defined divisions, which correspond to the national administrative divisions. These divisions are:

1. Central/Eastern based in the capital, Suva
2. Western based in the city of Lautoka
3. Northern based in the town of Labasa

Suva and Lautoka are on the island of Viti Levu with main warehouse while Labasa is the commercial centre of the island of Vanua Levu. Lautoka warehouse is designated as the **Central Stores.**

1. Purpose and description of the Tender

The Energy Fiji Limited (EFL) is inviting Request for Proposal [RFP] for Preferred Supplier of Cartage of Concrete Power Poles from Humes Lami to EFL Kinoya Depot from suitable Companies.

Tender Term – [1 Year]

2. Bidder Details

The Bidder shall provide all the necessary information specified in the tables below:

General
The registered name of the Bidder:
Business address for correspondence: *(Location, Street , Locality City, Pin Code, Country, Telephone, Facsimile, Email Other)*
Contact name of the Authorised Person:
Contact's position: ***Contact addresses if different from above*** *Locality City, Pin Code* *Location, Street, Country, Telephone, Facsimile, Email, Web address*
Business structure:
Include the organisations years of experience in this field and reputation in the market place.

Financial standing (Information designed to give client confidence in the financial competence of the BIDDER.) Audited financial accounts for past three years shall be included in appendix.
Company Profile(s)

3. Other value added services. The bidder is open to include any other information that may add value to their Services or after sales services.

4. Service Description and Pricing Format

Cartage of Concrete Power Poles	**10 Wheeler Truck**		**12 Wheeler Truck**		**Trailer**	
	Price /Trip	**Number of Poles**	**Price /Trip**	**Number of Poles**	**Price /Trip**	**Number of Poles**
TO CART 10.2M CONCRETE POLES FROM HUMES LAMI YARD TO EFL KINOYA DEPOT **- Approx. weight 1.694 ton per pole**						
TO CART 11.0M CONCRETE POLES FROM HUMES LAMI YARD TO EFL KINOYA DEPOT **- Approx. weight 1.812 ton per pole**						
TO CART 8.0M CONCRETE POLES FROM HUMES LAMI YARD TO EFL KINOYA DEPOT **- Approx. weight 1.532 ton per pole**						

Note: The Poles will be loaded by Humes in Lami. Bidders to provide unloading charges at EFL's Kinoya Depot as follows:

a) **Unloading using Forklift – Rate Per Hour**
b) **Unloading using Crane Truck – Rate Per Hour**

5. Contractors Plant / Equipment details

a) Number of Trucks and other Equipment
b) Copy Vehicle Wheel Tax (Road Worthiness)
c) Accident Compensation Certification
d) Relevant Insurance Certificate Vehicle Insurance, Workers Compensation, Public Liability, Contractors All risk

6. Compliance Certificate

a) FNPF Compliance Certificate

b) Tax Compliance Certificate
c) Equipment Certification from Labour Department - Crane or other lifting Equipment.

7. Tender Evaluation

After the bids are received, it will go through a normal tender evaluation process as per EFL's Tender Policy and Procedures. The successful and unsuccessful bidders will be advised of the outcome after completion of the Tender evaluation process.
The successful the bidder will enter into a 1 year contract with EFL [Whichever applicable] as mutually agreed. All terms & condition, and pricing details will be stipulated in contract documents.

TENDER SUBMISSION CHECK LIST

The Bidders must ensure that the details and documentation mention below must submitted as part of their tender Bid

Tender Number_____

Tender Name _____

1. Full Company Name:_____

   (Attach copy of Registration Certificate)

2. Director/Owner(s): _____
3. Postal Address: _____
4. Phone Contact: _____
5. Fax Number: _____
6. Email address:_____
7. Office Location:_____
8. TIN Number: _____

   (Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only)

9. Company Registration Number: _____

   (Attach copy of the Business License)

10. FNPF Employer Registration Number:_____

    (For Local Bidders only)

11. Contact Person: _____

I declare that all the above information is correct.

Name:_____

Position: _____

Sign: _____

Date:_____

Tender submission

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the EFL Head Office, 2 Marlow Street, Suva, Fiji.

Courier charges for delivery of Tender Document must be paid by the bidders.

This tender closes at 4:00 p.m. (16.00hrs Fiji time) on Wednesday 28th November, 2018. Each tender shall be sealed in an envelope with the envelope bearing only the following marking:

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The Secretary, Tender Committee
Energy Fiji Limited
Supply Chain Office
Private Mail Bag,
Suva

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse on the envelope will be returned to the Tenderers unopened. (Bids via e-mail or fax will not be considered).

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act and must have the most current Tax Compliance Certificate.

For further information or clarification please contact our Supply Chain Office on phone (+679) 3224360 or (+679) 9991587.

Bidders are requested to submit a:

- Valid Tax Compliance Certificate
- FNPF Compliance Certificate