Carry out Perimeter Fencing Works for Transformer T2 at EFL's Kinoya 33kV Substation

Tender Number: MR 266/2019

Energy Fiji Limited **(EFL)** is a statutory body vested with the responsibility for the provision of electricity supply throughout the Fiji Islands.

The EFL is hereby requesting proposals from the reputable contractors to carry out building fence upgrade works for the

A. SPECIFICATIONS

1. PRELIMARY AND GENERAL

The Contractor shall furnish all labor, equipment, transportation, scaffolding, and services as necessary to complete all refurbishment work included in the specifications.

2. SITE LOCATION

EFL Kinoya Depot.

3. SCOPE

1. PRELIMINARIES AND GENERAL

Activity	Unit	Quantity	Rate	Cost (VEP)
a) Allow for Mobilization and De-mobilization	LS	1		
b) Allow for site establishment	LS	1		
c) Allow for Insurance and permits and approvals from local Authorities.	LS	1		
d) Allow for site clearing, debris Disposal and surrounding cleaning.	LS	1		
Total carried over to main Summary				

2. FENCING WORKS

Activity	Unit	Quantity	Rate	Cost (VEP)
a) Excavate 400mm x 300mm pad footing at 2.40crs for galvanised posts.	item			
b) Use excavated materials to level ground on drain side of the fence.	item			

c) 50mm galvanised posts to be 2.0m high from GL embedded in concrete. All posts to be fish-tailed in concrete.	item			
d) Add concrete to footings which should be at least 50mm above GL.	item			
e) Install 3 rows of # 8 wire.	item			
f) Install 50mm PVC capping to all posts.	item			
g) Install 1800mm high galvanised chain-link fence.	item			
h) Construct new gate (800mm W x 1800mm H). Framing to be 40mm x 40mm galvanised square tubing welded with galvanised mesh. Allow for hinges and locking provisions with chain. Gate location to be confirmed on site.	item			
i) Install 40mm x 40mm x 3mm earthing plates butt welded on the corner posts @ 50mm above concrete footing. To be discussed further on site.	item			
j) Trench approx. 200mm x 200mm around the fence perimeter for laying of earthing cable (by EFL). Bury the trench once the cable has been laid by Client.	item			
Total carried over to main Summary				

Trade Summary	
1. Preliminaries & General	$.....
2.Fencing Works	$.....
Sub-Total	$.....
9% VAT	$.....
Total VIP Price - FJD	$.....

Tender prices to be valid for three (3) months.

4. ENERGY FIJI LIMITED

The contractor shall at all times comply with all Energy Fiji Limited HSE Regulations currently in force.

5. BUILDING CONDITIONS

The contractor is advised to visit and assess the site and existing premises prior to tendering, as no claim will be allowed on the grounds of ignorance of the conditions existing.

6. WORK PLAN

The contractor shall prepare a Work Programme in Microsoft project, Work Safety Plan/Risk Assessment Plan in accordance and shall submit the plan to the Substation Engineer Central for his approval before commencing with work on the site which must be submmitted with the tender documents.

B. OTHER RELEVANT INFORMATIONS

1. SITE SAFETY MANAGEMENT SYSTEM

The Contractor shall establish and maintain a Site Safety Management System that ensures the safety of all persons on the Site in accordance with the requirements of the Energy Fiji Limited Occupational Health and Safety Policy and the Health and Safety at Work Act, 1996 requiring strict compliance by the parties hereto.

EFL will carry out conduct an induction for the Contractor and its members to familiarize with the Energy Fiji Limited Occupational Health and Safety Policy.

2. ENVIRONMENTAL CONTROL

Comply with all environmental protection provisions in the Contract and the requirements of any statute, by-law, standard and the like related to environmental protection.

3. PROTECTION OF PEOPLE AND PROPERTY

The contractor shall keep all persons (workers) under control and within the boundaries of the site. He will be held responsible for the care of the existing premises and works generally until completion.

4. DURATION OF WORK

The expected duration for the completion of work shall be one (1) week.

5. STORAGE ON SITE

Store materials and equipment on site to prevent damage to site and minimize hazards to persons, materials and equipment. Keep storage area neat and tidy.

Take proper precautions to keep poisonous and other injurious substance in place secured against access by unauthorized persons.

6. CARE OF THE WORKS, ETC

The contractor shall keep all persons under control and within the boundaries of the site. He will be held responsible for the care of the existing premises and works generally until completion.

7. CLEARING AWAY

The contractor shall take down and clear away all plant and temporary work and make good. The contractor shall remove all existing rubbish and debris and surplus materials from the site as they accumulate and at completion; and clean all surfaces, including those of the affected portions of the existing premises, internally and externally, and leave the works clean and to the satisfaction of the Manager Properties at completion.

8. EFL CONTACT PERSON

The EFL's contact person for the project will be the Substation Engineer Central and Manager Properties.

9. TOBACCO /ALCOHOL/DRUG FREE ENVIROMENT

EFL maintains tobacco, alcohol, drug free environment. Any personnel of the contractor found violating the policy will be requested to remove the product and themselves from the sites. Offensive language or actions are not acceptable. The EFL shall have the absolute right to require replacement of any employee the EFL deems objectionable to work on EFL premises.

10. INSURANCE REQUIREMENTS

The Contractor shall be solely responsible for all respective insurance cover of person, tools, equipment involved in carrying out the Works.

The Contractor must obtain and maintain respective insurance cover at all relevant times sufficient to cover any loss or costs that may be incurred and for which the Contractor is liable in connection with the contractual works.

11. Site Visit

a) All interested bidders must attend a **compulsory** site visit as follows:

Location	Date	Time	Contact Person
1. Kinoya Depot	27/08/19	10.00am	Shifaan Ali – Ph: 999 2401 Abhinendra Chand – 999 9282

b) All tenderers shall inspect and examine the site, its surroundings, and shall satisfy him/herself before submitting his/her tender, as to the nature of the work and necessity for the carrying out the contract work.

c) All bidders must come in proper PPE for the site visit. Safety or closed shoes is encouraged.

TENDER CHECK LIST

(To be filled and accompanied with the Tender Proposals/Documents)

Tender Specification Form **Tender Number** _____

Tender Invitation and Acceptance Terms & Conditions of the Tender

The following information has to be filled by the bidder and submitted with Tender Documents:

1. Company Name:_____
2. Director/Owner(s):_____
3. Postal Address:_____
4. Phone Number:_____
5. Fax Number:_____
6. Office Location:_____
7. TIN Number:_____
8. Company Registration Number:_____
9. FNPF Employer Registration Number:_____
10. Number of Branches & Locations:_____
11. Years of Experience:_____

I declare that all the above information is correct.

Name: _____ Position: _____ Sign: _____

Date: _____

Information required for this Tender Check List (*Please Tick & Enter the page number of the Submission)*

☐ Company Profile (Including Director(s) Owner(s)	Page NO._____
☐ Certificate of Business Registration	Page NO._____
☐ Business License	Page NO._____
☐ TIN Number	Page NO._____
☐ Vat Registration & FRCS Compliance	Page NO._____
☐ FNPF Registration Number & Compliance	Page NO._____
☐ Evidence of Workman Compensation Insurance Cover	Page NO._____
☐ Evidence of Insurance Cover	Page NO._____
☐ HSE Certification & Policies	Page NO._____
☐ Previous Work Experience/Customer Reference	Page NO._____
☐ Knowledge & Expertise of Staff *(Key Employee Profile. Curriculum Vitae….etc)*	Page NO._____
☐ Cost Proposal	Page NO._____
☐ Description & Quality of Product/Service	Page NO._____
☐ Price Validity of Product/Service	Page NO._____
☐ Warranty/Guarantee of Product/Service	Page NO._____
☐ Other Information Regarding this Tender	Page NO._____

To be filled and accompanied with the Tender Proposal Documents

Submission of Tenders

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the EFL Head Office, 2 Marlow Street, Suva, Fiji.

Courier charges for delivery of Tender Document must be paid by the bidders.

This tender closes at 4:00 p.m. (16.00hrs Fiji time) on Wednesday 4th September, 2019.

Each tender shall be sealed in an envelope with the envelope bearing only the following marking:

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The Secretary, Tender Committee

Energy Fiji Limited

Supply Chain Office

Private Mail Bag,

Suva

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse on the envelope will be returned to the Tenderers unopened. (Bids via e-mail or fax will not be considered).

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act and must have the most current Tax Compliance Certificate.

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360 or (+679) 9991587.**

Bidders are requested to submit a:

- **Valid Tax Compliance Certificate**
- **FNPF Compliance Certificate.**