

ENERGY FIJI LIMITED



TENDER SPECIFICATIONS

MR 216/2020

SUPPLY OF NEW VEHICLES

1. INTRODUCTION

The Energy Fiji Limited (EFL) is a Public Company Limited by shares and is responsible for the generation, transmission, distribution and retail of electricity in Fiji.

EFL owns and maintains a fleet of around 314 vehicles, which are necessary to carry out its much-needed operations nationwide, in Viti Levu, Vanua Levu, and Ovalau in order to maintain a high standard of electricity supply nationwide.

Due to the rugged terrains that most vehicles travel, as well as “off” sealed roads, vehicles with strong suspension system good vehicle stability with maximum torque are necessary to successfully carry out operations and achieve KPIs to international standards.

The nature of our work requires most of our vehicles to be in operation daily even through weekends, and some which also need to be standby vehicles which will be available for use, 24 hours a day.

EFL, therefore seeks sealed tenders from Motor Vehicle Dealers for the supply of various types of new vehicles, which will replace current operational vehicles which have already served their useful life within EFL.

Preference will be given to the suppliers offering value added services such as servicing/parts agreement, bulk purchase. Spare parts and back up service delivery must be timely and readily available to ensure the efficient operations of vehicles supplied on a daily basis

The successful tenderer(s) will be required to enter into a Servicing Agreement with the EFL.

Bidders must provide the following information:

1. Price validity period (180days)
2. Price submitted by the bidder shall inclusive of Value Added Tax (VAT)
3. Delivery period
4. EFL prefers white colour, please confirm on Stock availability
5. Three Year and Five Year operating lease option
6. Any other value added service that the bidder can provide as part of their Tender submission for outright Purchase.

2. INSTRUCTIONS TO BIDDERS

Bidders are requested to submit their tender bids for **outright purchase** and also **submit a 3-year and 5-year operating lease options for all types of vehicles mentioned in the Tender specification including all relevant details related to the leasing arrangement.** . Bidders must state the outright purchase and 3-year and 5-year operating lease options for each vehicle on the Tender Specification **Appendix 1 - 6.**

Mandatory Requirement - For vehicles that come with additional accessories, price(s) must include supply, installation and the necessary exemptions for the accessories upon delivery.

As part of EFL's Health and Safety Requirements, Training should be conducted for each Vehicle Category chosen, to ensure drivers are fully aware of the features, as well as handling & operation in a safe manner.

3. Tender Submission

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the EFL Head Office, 2 Marlow Street, Suva, Fiji.

Courier charges for delivery of Tender Document must be paid by the bidders.

This tender closes at **4:00pm, on Wednesday 30th September, 2020.**

For further information, contact The Supply Chain Office, by e-mail JReddy@efl.com.fj

Each tender shall be sealed in an envelope with the envelope bearing only the following marking:

Tender – MR 216/2020 – Supply of New Vehicles

**The Secretary, Tender Committee
Energy Fiji Limited
Supply Chain Office
Private Mail Bag, Suva**

It must also indicate the name and address of the tenderer on the reverse of the envelope.

Tenders received after **4:00pm** on the closing date of **Wednesday 30th September, 2020** will not be considered.

All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse on the envelope will be returned to the Tenderers unopened. (Bids via e-mail or fax will not be considered).

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act and must have the most current Tax Compliance Certificate.

For further clarification please contact our Supply Chain Office on phone **(+679) 3224360** or **(+679) 9992400** and by e-mail to JReddy@efl.com.fj

Bidders must submit the following valid certificates with the tender bid:

- **FRCS Tax Compliance Certificate**
- **FNPF Compliance Certificate**
- **FNU Compliance Certificate**

TENDER SUBMISSION CHECK LIST

The Bidders must ensure that the details and documentation mention below must be submitted as part of their tender Bid

Tender Number _____

Tender Name _____

1. Full Company / Business Name: _____

(Attach copy of Registration Certificate)

2. Director/Owner(s): _____

3. Postal Address: _____

4. Phone Contact: _____

5. Fax Number: _____

6. Email address: _____

7. Office Location: _____

8. TIN Number: _____

(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))

9. FNPf Employer Registration Number: _____ **(For Local Bidders only) (Mandatory)**

10. **Provide a copy of Valid FNPf Compliance Certificate (Mandatory- Local Bidders only)**

11. **Provide a copy of Valid FNU Compliance Certificate (Mandatory- Local Bidders only)**

12. **Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)**

13. Contact Person: _____

I declare that all the above information is correct.

Name: _____

Position: _____

Sign: _____

Date:

Appendix 1

Tender Specification			
Small SUV 4WD Auto or Equivalent (Meter Reading)*6			
		EFL's Required Specification	Bidders Submission
	Make		
	Model		
	Boot Type (Internal /External)	Internal Boot	
	Number of Doors	3 Doors	
Engine Details	Engine Displacement	1.3-1.5 Litres	
	Maximum Kw/Hp		
	Maximum Torque		
	Fuel Type	Petrol	
	Fuel Tank Capacity		
Transmission	Transmission Type	Automatic	
	Number of Gears	5 Forward and 1 Reverse	
	4WD Equipped	4 High & 4 Low Options	
Safety Features	Standard Features	Dual Airbags & ABS Brakes	
	Reversing Camera	Needs to be Equipped	
Climate Control	Air-Conditioning/ Heater	Needs to be Equipped	
Steering	Type	Hydraulic Or Electric PS	
Brakes	Type	Hydraulic	
	Front	Disc	
	Rear	Disc or Drum	
Suspension System	Front		
	Rear		
Accessories	Work Lights	Mounted on roof rack	
	Pole Stick Holder	Mounted on roof rack	
	First Aid Kit	Needs to be Equipped	
	Fire Extinguisher	Needs to be Equipped	
Warranty	Factory Warranty	3 Years From Invoice Date	
Pricing	Validity	180days	
	Delivery Time		
	Outright Purchase Price		
	3 Year Lease Option		
	5 Year Lease Option		

Appendix 2

Tender Specification			
Twin Cab Ute Manual, 4WD with Fiber Glass Canopy *10			
		EFL's Required Specification	Bidders Submission
	Make		
	Model		
	Boot Type (Internal /External)	Twin Cab With Tray	
	Number of Doors	4 Doors	
Engine Details	Engine Displacement	2.0L-2.5L	
	Maximum Kw/Hp		
	Maximum torque		
	Fuel Type	Diesel	
	Fuel Tank Capacity		
Transmission	Transmission Type	Manual	
	Number of Gears	5/6 Forward and 1 Reverse	
	4WD Equipped	4 High & 4 Low Options	
Safety Features	Standard Features	Dual Airbags & ABS Brakes	
	Reversing Camera	Needs to be Equipped	
Climate Control	Air-Conditioning/ Heater	Needs to be Equipped	
Steering	Type	Hydraulic or Electric PS	
Brakes	Type	Hydraulic	
	Front	Disc	
	Rear	Disc or Drum	
Suspension System	Front		
	Rear	Leaf Spring	
Accessories	Off Road Tyres	Needs to be Equipped	
	Fiber Glass Canopy	Needs to be Equipped	
	First Aid Kit	Needs to be Equipped	
	Fire Extinguisher	Needs to be Equipped	
Warranty	Factory Warranty	3 Years From Invoice Date	
Pricing	Validity	180days	
	Delivery Time		
	Outright Purchase Price		
	3 Year Lease Option		
	5 Year Lease Option		

Appendix 3

Tender Specification			
Twin Cab Ute Manual, 4WD with Ladder Rack & Work Lights*6			
		EFL's Required Specification	Bidders Submission
	Make		
	Model		
	Boot Type (Internal /External)	Twin Cab With Tray	
	Number of Doors	4 Doors	
Engine Details	Engine Displacement	2.0L-2.5L	
	Maximum Kw/Hp		
	Maximum Torque		
	Fuel Type	Diesel	
	Fuel Tank Capacity		
Transmission	Transmission Type	Manual	
	Number of Gears	5/6 Forward and 1 Reverse	
	4WD Equipped	4 High & 4 Low Options	
Safety Features	Standard Features	Dual Airbags & ABS Brakes	
	Reversing Camera	Needs to be Equipped	
Climate Control	Air-Conditioning/ Heater	Needs to be Equipped	
Steering	Type	Hydraulic or Electric PS	
Brakes	Type	Hydraulic	
	Front	Disc	
	Rear	Disc or Drum	
Suspension System	Front		
	Rear	Leaf Spring	
Accessories	Ladder Rack	Needs to be Equipped	
	Work Lights	Needs to be Equipped	
	First Aid Kit	Needs to be Equipped	
	Fire Extinguisher	Needs to be Equipped	
	Tool Box *2	Needs to be Equipped	
Warranty	Factory Warranty	3 Years From Invoice Date	
Pricing	Validity	180days	
	Delivery Time		
	Outright Purchase Price		
	3 Year Lease Option		
	5 Year Lease Option		

Appendix 4

Tender Specification			
Large Twin Cab Ute Manual, 4WD with Ladder Rack & Work Lights*3			
		EFL's Required Specification	Bidders Submission
	Make		
	Model		
	Boot Type (Internal /External)	Twin Cab With Tray	
	Number of Doors	4 Doors	
Engine Details	Engine Displacement	4.0L-4.5L	
	Maximum Kw/Hp		
	Maximum Torque		
	Fuel Type	Diesel	
	Fuel Tank Capacity		
Transmission	Transmission Type	Manual	
	Number of Gears	5/6 Forward and 1 Reverse	
	4WD Equipped	4 High & 4 Low Options	
Safety Features	Standard Features	Dual Airbags & ABS Brakes	
	Reversing Camera	Needs to be Equipped	
Climate Control	Air-Conditioning/ Heater	Needs to be Equipped	
Steering	Type	Hydraulic or Electric PS	
Brakes	Type	Hydraulic	
	Front	Disc	
	Rear	Disc or Drum	
Suspension System	Front		
	Rear	Leaf Spring	
Accessories	Ladder Rack	Needs to be Equipped	
	Work Lights	Needs to be Equipped	
	First Aid Kit	Needs to be Equipped	
	Fire Extinguisher	Needs to be Equipped	
	Tool Box * 2	Needs to be Equipped	
Warranty	Factory Warranty	3 Years From Invoice Date	
Pricing	Validity	180days	
	Delivery Time		
	Outright Purchase Price		
	3 Year Lease Option		
	5 Year Lease Option		

Appendix 5

Tender Specification			
Large Single Cab Ute Manual, 4WD with Ladder Rack & Work Lights			
		EFL's Required Specification	Bidders Submission
	Make		
	Model		
	Boot Type (Internal /External)	Twin Cab With Tray	
	Number of Doors	2 Doors	
Engine Details	Engine Displacement	4.0L-4.5L	
	Maximum Kw/Hp		
	Maximum Torque		
	Fuel Type	Diesel	
	Fuel Tank Capacity		
Transmission	Transmission Type	Manual	
	Number of Gears	5/6 Forward and 1 Reverse	
	4WD Equipped	4 High & 4 Low Options	
Safety Features	Standard Features	Dual Airbags & ABS Brakes	
	Reversing Camera	Needs to be Equipped	
Climate Control	Air-Conditioning/ Heater	Needs to be Equipped	
Steering	Type	Hydraulic or Electric PS	
Brakes	Type	Hydraulic	
	Front	Disc	
	Rear	Disc or Drum	
Suspension System	Front		
	Rear	Leaf Spring	
Accessories	Ladder Rack	Needs to be Equipped	
	Work Lights	Needs to be Equipped	
	First Aid Kit	Needs to be Equipped	
	Fire Extinguisher	Needs to be Equipped	
	Tool Box * 2	Needs to be Equipped	
Warranty	Factory Warranty	3 Years From Invoice Date	
Pricing	Validity	180days	
	Delivery Time		
	Outright Purchase Price		
	3 Year Lease Option		
	5 Year Lease Option		

Appendix 6

Tender Specification			
Large SUV Wagon Manual, 4WD with Roof Rack & Work Light*3			
		EFL's Required Specification	Bidders Submission
	Make		
	Model		
	Boot Type (Internal /External)	Internal	
	Number of Doors	5 Doors	
Engine Details	Engine Displacement	4.0L-4.5L	
	Maximum Kw/Hp		
	Maximum Torque		
	Fuel Type	Diesel	
	Fuel Tank Capacity		
Transmission	Transmission Type	Manual	
	Number of Gears	5/6 Forward and 1 Reverse	
	4WD Equipped	4 High & 4 Low Options	
Safety Features	Standard Features	Dual Airbags & ABS Brakes	
	Reversing Camera	Needs to be Equipped	
Climate Control	Air-Conditioning/ Heater	Needs to be Equipped	
Steering	Type	Hydraulic or Electric PS	
Brakes	Type	Hydraulic	
	Front	Disc	
	Rear	Disc or Drum	
Suspension System	Front		
	Rear	Leaf Spring/Coil	
Accessories	Ladder Rack	Needs to be Equipped	
	Work Lights	Needs to be Equipped	
	First Aid Kit	Needs to be Equipped	
	Fire Extinguisher	Needs to be Equipped	
	Tool Box * 2	Needs to be Equipped	
Warranty	Factory Warranty	3 Years From Invoice Date	
Pricing	Validity	180days	
	Delivery Time		
	Outright Purchase Price		
	3 Year Lease Option		
	5 Year Lease Option		

TENDER SUBMISSION CHECK LIST

The Bidders must ensure that the details and documentation mention below must submitted as part of their tender Bid

Tender Number _____

Tender Name _____

1. Full Company Name: _____

(Attach copy of Registration Certificate)

2. Director/Owner(s): _____

3. Postal Address: _____

4. Phone Contact: _____

5. Fax Number: _____

6. Email address: _____

7. Office Location: _____

8. TIN Number: _____

(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only)

9. Company Registration Number: _____

(Attach copy of the Business License)

10. FNP Employer Registration Number: _____

(For Local Bidders only)

11. Contact Person: _____

I declare that all the above information is
correct. Name:

Position: _____

Sign: _____ Date: _____

Submission of Tender

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the EFL Head Office, 2 Marlow Street, Suva, Fiji.

Courier charges for delivery of Tender Document must be paid by the bidders.

This tender closes at 4:00 p.m. (16.00hrs Fiji time) on Wednesday 30th September, 2020.

Each tender shall be sealed in an envelope with the envelope bearing only the following marking:

MR 216/2020
Supply of New Vehicles

The Secretary, Tender Committee
Energy Fiji Limited
Supply Chain Office
Private Mail Bag,
Suva

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse on the envelope will be returned to the Tenderers unopened. (Bids via e-mail or fax will not be considered).

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act and must have the most current Tax Compliance Certificate.

For further information or clarification please contact our Supply Chain Office on phone (+679) 3224360 or (+679) 9992400.

Bidders are requested to submit a:

- Valid Tax Compliance Certificate
- FNPF Compliance Certificate

The Tender Bids particularly the "Price" must be typed and not hand written.

(Tender Submission via email or fax will not be accepted)