



Fiji Electricity Authority

Tender Document for Supply of Printer (with Scanner, Copier, A3, A4 and Colour) (Tender #: MR-139/2016)

Tender Closing date: 23rd November 2016

Invitation to Bid MR 139 /2016

SUPPLY OF PRINTER (WITH SCANNER, COPIER, A3, A4 AND COLOUR) TO FIJI ELECTRICITY AUTHORITY

Fiji Electricity Authority (“FEA”) invites Bids from eligible, qualified and reputable companies for supply of Printer (with Scanner, Copier, A3, A4 and colour).

Interested bidders, please address your queries or questions in writing at the address given below

Mr. Abdul Nasim,
Unit Leader Strategic Procurement, Inventories and Properties
Supply Chain Office,
2 Marlow Street, Private Mail Bag,
Suva
or email: Abduln@fea.com.fj

SECTION I - INSTRUCTIONS TO BIDDERS

Notes to Bidders: This section provides detailed information necessary for Bidders to prepare their Bids, in accordance with the requirements specified by the FEA. It also provides information on Bid submission, opening, and evaluation, and on the award of contract

1. Scope

1.1 The entity of the FEA specified above invites Bids for the Supply of Printer (with Scanner, Copier, A3, A4 and colour) as described in the Bidding Document.

2. Eligibility Of Bidders

2.1 This bidding is open to all eligible companies

2.2 FEA in its sole unfettered discretion, disqualify or otherwise determine ineligible any potential Bidder that the FEA believes is, has been or will be, whether directly or indirectly, engaged in criminal or any other unethical behavior, financially unsound, or otherwise unfit in the FEA's opinion to participate in the bidding exercise.

2.3 In its Bid, the Bidder shall indicate the origin of Good proposed.

2.3 A Bidder shall not be eligible to participate in this bidding or in the performance of the contract under consideration if such Bidder:

- Is bankrupt or being wound up, is having its affair administered by the courts, has entered into an arrangement with creditors, has suspended business activities, is the subject of proceedings concerning those matters or is in any analogous situation arising from a similar procedure provided in national legislation or regulations.

- Has been subject of a judgment which has the force of judicator for fraud, corruption, involvement in a criminal organization or any other illegal activity detrimental to the financial interests of FEA.
- Is guilty of misrepresentation in supplying the information required as a condition of participation in this bidding exercise or fail to supply this information.
- Is subject to a conflict of interest.

3. Bid Prices

- 3.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total Bid Price of the offered goods.
- 3.2 The Bidder's separation of price components will be solely for the purpose of facilitating the comparison of Bids by FEA and will not in any way limit the FEA's right to contract on any of the terms offered.
- 3.3 All non-exempt duties, taxes and other levies payable by the Contractor under the Contract/Purchase Order, or for any other cause shall be included in the rates, prices and total Bid price submitted by the Bidder.

4. Bid Currency

- 4.1 Unless otherwise specified in Section II, the unit rates and Prices shall be quoted by the Bidder entirely in FJD and VAT inclusive price.

5. Period Of Validity Of Goods

- 5.1 Unless otherwise specified in Section II, bids shall remain valid for a period of 90 days after the deadline for the receipt of Bids. A Bid valid for a shorter period shall be rejected by FEA as non-compliant.
- 5.2 In exceptional circumstances, FEA shall may solicit the Bidders' consent to an extension of the period of validity. The request and the responses thereto shall be made in writing.

SECTION II – TENDER SPECIFICATIONS

1. Supply of Printer (with Scanner, Copier, A3, A4 and Colour)

Supply of Printer (with Scanner, Copier, A3, A4 and Colour)	
Technical Specifications	Bidders Remarks
1. Copy: colour/mono	
2. Print Speed: 45 pages/ minute minimum	
3. Paper Size: A3, A4	
4. Scan Speed: 160 images/ minute	
5. Resolution: 600x 600 dpi, print quality up to 9600 (equivalent) x600 dpi	
6. Standard paper input: 2x 500 sheet drawers + 150 sheet bypass (expandable to 7650 sheets)	
7. Standard: Stackless duplex (2-sided print/ copy)	
8. Standard Memory: 3.5 GB RAM + 2x 160GB HDD	
9. Standard: Network Colour print & scan, USB host print & scan	
10. Drum Life: 600, 000 pages	
11. Security: Password Control	
12. Standard: Automatic Document Feeder	
13. Standard: Automatic built in Sorter	
14. Dual Scan Document Processor	
15. Control Panel: Wide 8.5" Colour Touch Screen	

Other requirements	Bidders Remarks
Supplier should also provide:	
1. Calibration Certificate of instrument along with the traceability	
2. Instruction Manual	
3. Standard International Guarantee /Warranty certificate	
4. Service center information	
5. Supplier should provide calibration facility	
6. Quoted price should a validity of 3 months	
7. Optional: WiFi Network	
8. Supplier to provide following information along with technical data in their technical bid <ul style="list-style-type: none"> • Physical dimensions of the printer. 	

<ul style="list-style-type: none"> • Weight of the printer • List of the customers to whom they have supplied the quoted model. 	
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2. Total Bid

Equipment	Total Price VIP (\$)
Printer (with Scanner, Copier, A3, A4 and Colour)	
Total	

NOTE: All Prices Should be in FJD (VIP).

3. General Information

1	Name and Address of the Bidder:	
2	Contacts:	
3	Telephones:	
4	Fax:	
5	E-Mail:	
6	Mobile No:	
7	Name of Chief Executive Office and Telephone No:	
9	Service Tax No.	
10	Income Tax No.	

Note: Separate sheets may be attached wherever necessary.

Signature of the Bidder:

With stamp and date:

Submission of Tender

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the FEA Head Office, 2 Marlow Street, Suva, Fiji.

Courier charges for delivery of Tender Document must be paid by the bidders.

This tender closes at 4:00p.m (16.00hrs Fiji time) on Wednesday, 7th December, 2016

Each tender shall be sealed in an envelope with:

The envelope bearing only the following marking:

TENDER No. MR 139/2016

Supply of Printer with Scanner, Copier, A3 and A4 Color Printing

The Secretary, Tender Committee
Fiji Electricity Authority
Supply Chain Office
Private Mail Bag, Suva

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse on the envelope will be returned to the Tenderers unopened. (Bids via e-mail or fax will not be considered).

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360** or **(+679) 9991587**.