



FIJI ELECTRICITY AUTHORITY

BIDDING DOCUMENT

MR 61/2017

**Preferred Supplier for the Hire
of Hiab Crane and Cherry
Picker**

Section 1. Instructions to Bidders

- 1. Scope of Bid** The Fiji Electricity Authority (hereinafter referred to as "the Employer"), wishes to receive bids for supply of Crane and Cherry Picker on hire basis as specified in these bidding documents.
- 2. Eligible Bidders** This Invitation to Bid is open to bidders who have sound financial background and have previous experience in this area.
- 3. Cost of Bidding** The bidder shall bear all costs associated with the preparation and submission of its bid and the Employer will in no case be responsible or liable for those costs.
- 4. **Deadline for**** Bids must be received by the Employer at the address specified above no later than 1600 hours (Fiji Time) (29th March 16, 2017).
****Submission of Bids****

The Employer may, at its discretion, extend the deadline for submission of bids by issuing an addendum, in which case all rights and obligations of the Employer and the bidders previously subject to the original deadline will thereafter be subject to the deadlines extended.
- 5. Late Bids** Any bid received by the Employer after the deadline for submission of bids prescribed will be rejected and returned unopened to the bidder.
- 6. Employer's Right to**
****Accept any Bid****
****and to Reject any****
****or all Bids****

The Employer reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Employer's action.
- 7. **Notification of****
****Award****

Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful bidder by fax/email, confirmed by registered letter, that its bid has been accepted. This letter (hereinafter and in the Conditions of Contract called the "Letter of Acceptance") shall name the sum which the Employer will pay the Contractor in consideration of the execution, completion and maintenance of the Works by the Contractor as prescribed by the Contract (hereinafter and in the Conditions of Contract called "the Contract Price").

The notification of award will constitute the formation of the Contract.

Upon the furnishing by the successful bidder of a performance security, the Employer will promptly notify the other bidders that their bids have been unsuccessful.

8. Signing of Contract Agreement

At the same time that he notifies the successful bidder that its bid has been accepted, the Employer will send the bidder the Form of Contract Agreement provided in the bidding documents, incorporating all agreements between the parties.

Within 7 days of receipt of the Form of Agreement, the successful bidder shall sign the Form and return it to the Employer.

9. Corrupt or Fraudulent Practices

The Employer requires that the Contractor observe the highest standard of ethics during the procurement and execution of such contracts. In Pursuance of this policy, the Employer:

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves and/or those close to them, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; and
 - (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition;
- (b) The FEA will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

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Technical Specifications for Crane and Cherry Picker

1. General Description

The preferred supplier is to supply the Fiji Electricity Authority with Crane and Cherry Picker services on hire basis. The bidder's proposal shall address all specification and shall include sufficient information and supporting documentation in order to determine compliance with this specification without further necessary inquiries.

FEA is looking to award this tender for preferred suppliers for a period of 2 years to provide:

- Hire of Crane
- Hire of Cherry Picker

It need not be necessary for the same supplier to provide both the Crane and Cherry Picker services. FEA at its discretion may award separate contracts for hire of Crane and Cherry Picker for different regions.

2. Technical and Financial Evaluation

| Hiab Crane | | | | | | | |
|---|--------------|-----------------------|----------------|-----------------------------------|---------------------|---------------------|---------|
| | Crane Weight | Boom Lifting Capacity | Boom Extension | Ability to lift 11m concrete pole | Working Hourly Rate | Standby Hourly Rate | SWL |
| Fea Recommended | 9 Tonne | 4 Tonne | 4 | Yes(ability to cart 2x11m pole) | | | 4 Tonne |
| Bidders Response | | | | | | | |
| Supply in Central Division (Matinipusi to Korovou Area) | | | | | | | |
| Supply in Western Division (Matinipusi to Rakiraki) | | | | | | | |
| Supply in Labasa Area | | | | | | | |
| Supply in Savusavu Area | | | | | | | |
| Supply in Levuka Area | | | | | | | |

| Cherry Picker | | | | | | |
|--|--|---|--------------------|--|----------------------------|----------------------------|
| | Max Height Achieved from ground level | Max Weight Lift Capacity at full extension of boom | Bucket Size | Bucket Capacity(number of people bucket can accomodate) | Working Hourly Rate | Standby Hourly Rate |
| Bidders Response | 12m | | | | | |
| | 15m | | | | | |
| Supply in Central Division (Matinipusi to Korovou Area) | | | | | | |
| Supply in Western Division (Matinipusi to Rakiraki) | | | | | | |
| Supply in Labasa Area | | | | | | |
| Supply in Savusavu Area | | | | | | |
| Supply in Levuka Area | | | | | | |

2. OHS Certification

The Crane or Cherry Picker shall be OHS Certified. It is mandatory for this certificate to be provided with the Tender Bid. All lifting gears/accessories (such as belts, d-shackle, chains etc.) shall be provided by the supplier and have been inspected to comply with OHS certification. Necessary documentation shall be submitted as evidence by bidder to ensure compliance.

3. General Requirements

The following details are to be also submitted with the tender bid:

- a. Crane Driver details (Name, FNPF number, Years of Employment, years of experience etc.)
- b. Cherry Picker Driver details (Name, FNPF number, Years of Employment, years of experience etc.)
- c. Driver Experience relative to power line maintenance (minimum 2 years)
- d. PPE details of Driver
- e. License details of driver (ID card copy to be provided)

f. Crane/Cherry Picker Wheel Tax expiry details

It is mandatory to provide details of crane driver and company experience with respect to working on FEA lines and network assets. Failure to provide such details and inexperience may result in bidder being disqualified for award of tender.

4. Insurance

- | | |
|---------------------------|-----------|
| (a) Contractor's Risk | \$500,000 |
| (b) Public Liability | \$500,000 |
| (c) Worker's Compensation | \$250,000 |

The contractor shall indemnify FEA against any claims for liability, injuries, losses, damages etc that may arise during the execution of the works.

5. General Information

| | | |
|----|--|--|
| 1 | Name and Address of the Bidder: | |
| 2 | Contacts: | |
| 3 | Telephones: | |
| 4 | Fax: | |
| 5 | E-Mail: | |
| 6 | Mobile No: | |
| 7 | Name of Chief Executive Office and Telephone No: | |
| 8 | Sales Tax/Commercial Tax/CST nos. | |
| 9 | Service Tax No. | |
| 10 | Income Tax No. | |

Note:

- The Crane/Cherry Picker must be Available on Weekday and Weekends after 48hours of notice from FEA personnel.
- The Crane/Cherry Picker may also be called on short notice during emergency
- No charge shall be levied on FEA in the event the work scope for the crane has been canceled due to unforeseen circumstances or cancellation of planned power shutdown program
- The supplier must provide PPE for their drivers and road cones for the Crane/Cherry Picker
- The supplier must comply to all FEA rules, regulations and standards while working for FEA under the contract

Tender Submission - Instruction to bidders

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the FEA Head Office, 2 Marlow Street, Suva, Fiji.

Courier charges for delivery of Tender Document must be paid by the bidders.

This tender closes at 4.00pm (1600hrs) on Wednesday 29th March, 2017.

Each tender shall be sealed in an envelope with:

The envelope bearing only the following marking:

Tender – MR 61/2017 – Preferred Supplier for Hire of Hiab Crane and Cherry Picker

The Secretary Tender Committee

Fiji Electricity Authority

Head Office

Suva

Fiji

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked enveloped and envelopes without bidder's name and address on the reverse on the envelope will be returned to the Tenderers unopened.

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360** or **(+679) 9991587**.