

# **Tender for Supply of Cabinet for Installation of UPS and Cisco Switch**



**MR 357/2017**

**Supply of Cabinet for Installation of UPS and Cisco Switch**

## **PUBLICITY**

*NO PUBLICITY OR DETAILS ABOUT THIS PROJECT ARE TO BE DISCLOSED BY ANY BIDDER OR ANY OTHER ASSOCIATED PARTY WITHOUT THE WRITTEN PERMISSION OF FEA PRIOR TO, DURING OR AFTER THE PROJECT IS AWARDED. IN GENERAL ANY PUBLICITY OR MEDIA ENQUERIES WILL BE DEALT WITH BY FEA.*

*ALL THOSE WHO REQUEST TO UPLIFT A COPY OF THIS TENDER HAVE AGREED NOT TO DISCLOSURE ANY INFORMATION REGARDING THIS TENDER.*

## **Glossary**

- i. kVA – kilo-volt-ampere
- ii. FEA - Fiji Electricity Authority
- iii. CBM – stands for "cubic meter" in shipping. This measurement is calculated by multiplying the width, height and length together of one's carton.
- iv. DIFOTIS - Delivery in Full on Time in Spec
- v. VAT – Value Added Tax
- vi. VIP – VAT Inclusive Price
- vii. SBA – Strategic Business Area

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# 1. GENERAL

## 1.1 The Company - FEA

Fiji Electricity Authority (FEA) is a government entity solely responsible for supplying power throughout the Fiji Islands. Power is supplied through Hydro, Diesel and wind mill generators located in different parts of Fiji.

The operations of the company are organized into three geographically defined divisions, which correspond to the national administrative divisions. These divisions are:

- Central Eastern Division based in the capital Suva
  - Suva, Lami, Navua, Tailevu, Levuka and part of the Coral Coast
- Wertern/Nothern Division based in Lautoka
  - Lautoka, Tavua, Ba, Sigatoka, Vatukoula, Northern Division (Labasa, Savusavu, Taveuni)

FEA provides electricity services to most parts of the country especially in the Viti Levu and Vanua Levu area and its electricity grid is shown in the map below.

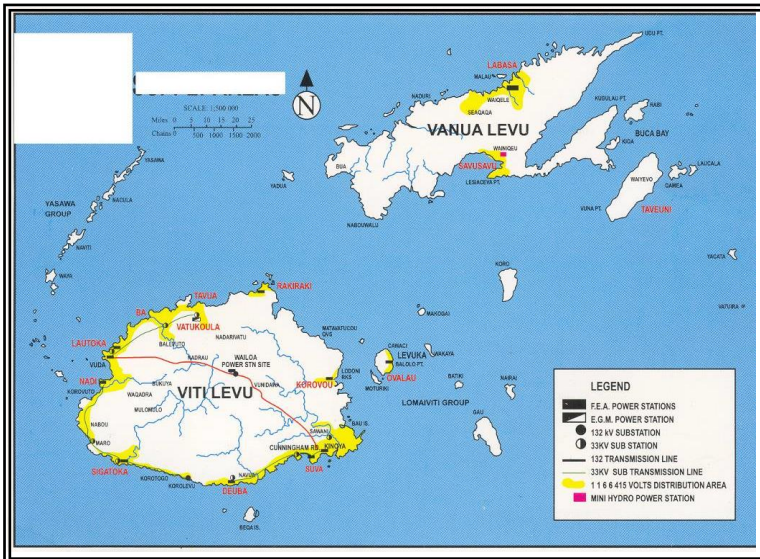


Figure 1 – Fiji Electricity Authority coverage Area

FEA’s official website is [www.fea.com.fj](http://www.fea.com.fj) .

## 2. PURPOSE AND DESCRIPTION OF THE TENDER

The Fiji Electricity Authority (FEA) is requesting for bids from reputable Companies for the supply of floor mount **Cabinet for Installation of UPS and Cisco Switch** to Network SBA for its Northern SCADA communication system.

## 3. ELIGIBILITY / SELECTION CRITERIA OF THE BIDDER

The supplier should be a manufacturer, authorized distributor or reseller of the products.

The vendors shall submit the names/contacts of utilities or projects where they have previously supplied the Cabinet.

**All relevant test reports, product standard certificates, and product specification as a table form / drawings are required to be supplied in the tender as part of their bid.**

Other information to be provided by the Bidder as part of the proposal is:

1. Manufacturer's / Vendor's warranty on the product.
2. Method of replacement or reimbursement of faulty / defective or damaged goods
3. Lead time including manufacturing time and shipping duration.
4. The bidder must provide the weight or CBM of the products
5. Previous FEA experience with the Bidder and supplier DIFOTIS (Delivery in Full on Time in Spec)
6. It is mandatory for the Bidders to provide full specification of the cabinet, submission as part of the Bid.

## 4. DELIVERY

All required equipment & accessories shall be delivered to **ICT Workshop, Kinoya, Fiji**. Nearest sea port to ICT Workshop Kinoya is Suva port, Fiji.

## 5. BIDDER DETAILS

The Bidder shall provide all the necessary information specified in the tables below:

General
<b>The registered name of the Bidder:</b>
<b>Business address for correspondence:</b> <i>(Location, Street , Locality City, Pin Code, Country, Telephone, Facsimile, Email Other)</i>

<b>Contact name of the Authorised Person:</b>
<b>Contact's position:</b> <b>Contact addresses if different from above</b> <i>Locality City, Pin Code</i> <i>Location, Street, Country, Telephone, Facsimile, Email, Web address</i>
<b>Business structure:</b>
<b>Include the organisations years of experience in this field and reputation in the market place.</b>

## 6. OTHER VALUE ADDED SERVICES

The bidder is open to include any other information that may add value to their product or after installation and commissioning services.

## 7. TECHNICAL SUPPORT

- i. Bidder should provide details of what technical support is available to FEA to make better use of product.
- ii. Include relevant manuals and instructions for proper care and handling of the equipment and accessories, and operations.

## 8. PRODUCT INFORMATION

Bidders must include the following document together with their Bid:

- Full Product Specification
- Relevant Test Certificates
- Standard Compliance Certificate.

## 9. PACKAGE SIZE

The successful bidder will be required to pack and dispatch the item as per FEA's requirement. The package size and quantity will be determined by FEA unless the product is a standard factory package. All packages must be clearly marked with the quantity content in the crate or pallet. The bidder must ensure proper and suitable packing of the item before dispatch to avoid damages during transit.

## 10. DEFECTS WARRANTY PERIOD

All goods shall be supplied with a Warranty Period of **not less than 12 months** from the date of the receipt of the Goods by FEA. During the Warranty Period, defective parts shall be returned to the supplier for replacement on a pick-up exchange and return-delivery basis.

## 11. PRICE VALIDITY

The price shall remain valid for acceptance within 90 working days from the date of opening of bids and bidders shall not withdraw or amend their proposal prior to the expiration of the validity period. Price Validity of more than 90 working days is highly accepted.

In exceptional circumstances prior to expiry of the original validity period, the Authority may request the supplier for an extension in the period of validity. The request and the response thereto shall be in writing. A supplier agreeing to the request will not be permitted to amend his tender price.

FEA is willing to enter into contractual agreement with the successful bidder who is willing to maintain the price for more than 1 year and become a preferred supplier of Cabinet.

## 12. PAYMENT TERMS

FEA shall pay the invoice amount in foreign currency to the overseas bank account nominated by the successful supplier within 30 days of receipt of the invoice subject payment terms as per the contractual agreement. The local bidders will be paid in Fijian dollars.

FEA gives preference to bidders who do not require advance payment.

## 13. TECHNICAL SPECIFICATION AND REQUIREMENT

1. Description:

### A). RACK R19 42RU 600W 800D 2078H MM

Specifications

- 1 x Rack Frame
- 1 x 5mm glazed safety front glass door
- Security handle <(>&<)> keyed lock
- Earth continuity cabling door to chassis
- Doors can be hinged from right (default) or left on enclosure
- 2 x rear bifold ventilated doors
- One with security handle and keyed lock
- Both with earth continuity cabling door to chassis
- 2 x 2 side panels with keyed cam lock

- 4 x 19" mounting rails fitted to side rails so that they can easily be moved
- 4 x Adjustable Leveling feet with access from inside and under cabinet
- 4 x Castors on base plate
- 3 x Fixed shelves
- 1 x Ceiling fan module (two 120mm fans) in demountable metal box
- 2 x Cutouts for fan modules
- 1 x pre-installed 6 Way power board on horizontal rail
- Grounding connections on doors
- Set of cage nuts for installation - 40 piece sets cagenuts

All measurements are external dimensions.



Figure 1: 42RU Cabinet.

**B). BASE COVERS (GLAND PLATE)**

- Base Plate R19 Depth 800mm.



Figure 2: Base Cover.



**C). FIXED TRAY**

- Tray Fixed 550mm for R19 D800mm.



Figure 3: Fixed Tray

3. The products and accessories that we want to purchase should be readily available with the manufacturer.

**14. TENDER EVALUATION**

After the bids are received, it will go through a normal tender evaluation process as per FEA's Tender Policy and Procedures. The successful and unsuccessful bidders will be advised of the outcome after completion of the Tender evaluation process.

The evaluation of the tender submissions will be weighted as such:

No.	Components	Weighting (%)
1	Financial Components	40 %
2	Technical capability	25 %
3	Delivery timeframe. Refer to section 4.	15 %
4	Proven background on Cabinet and accessories.	10 %
5	Backup service and spare parts. Refer to section 6 & 7.	10%

## 15. SUBMISSION OF TENDER

### **Tender Submission - Instruction to bidders**

It is mandatory for Bidders to upload a copy of their bid in the **TENDER LINK** Electronic Tender Box no later than **4:00pm, on Wednesday 3<sup>rd</sup> January, 2018**

To register your interest and tender a response, view 'Current Tenders' at:  
<https://www.tenderlink.com/fea>

For further information contact The Secretary Tender Committee, by e-mail  
[TDelairewa@fea.com.fj](mailto:TDelairewa@fea.com.fj)

In additional, hard copies of the tender, one original and one copy must be deposited in the tender box located at the FEA Head Office, 2 Marlow Street, Suva, Fiji no later than **4:00pm, on Wednesday 3<sup>rd</sup> January, 2018**- Addressed as

**Tender – MR 357/2017 Supply of Cabinet for Installation of UPS and CISCO Switch**

**The Secretary Tender Committee  
Fiji Electricity Authority  
Head Office  
Suva  
Fiji**

- **Hard copies of the Tender bid will also be accepted after the closing date and time provided a soft copy is uploaded in the e-Tender Box and hard copy is dispatched to courier before the closing date and time. Please note courier submission date should be forwarded to FEA with your bid.**

Tenders received after **4:00pm** on the closing date of **Wednesday 3<sup>rd</sup> January, 2018**

- will not be considered.
- Lowest bid will not necessarily be accepted as successful bid
- **It is the responsibility of the bidder to pay courier chargers and all other cost associated with the delivery of the hard copy of the Tender submission including any Duties/Taxes. Hard copies of the Tender submission via Post Box will not be considered.**

## 16. Appendix

### 16.1 Submission Forms

The following information has to be filled by the bidder and submitted with Tender Documents:

1. Company Name: \_\_\_\_\_
2. Director/Owner(s): \_\_\_\_\_
3. Postal Address: \_\_\_\_\_
4. Email Address: \_\_\_\_\_
5. Phone Number: \_\_\_\_\_
6. Fax Number: \_\_\_\_\_
7. Office Location: \_\_\_\_\_
8. Facsimile & Skype: \_\_\_\_\_
9. Web Address: \_\_\_\_\_
10. After Sales Contact details: \_\_\_\_\_  
\_\_\_\_\_
11. TIN Number (local bidders only): \_\_\_\_\_
12. Company Registration Number(local bidders only): \_\_\_\_\_
13. FNPF Employer Registration Number (local bidders only): \_\_\_\_\_
14. Number of Branches & locations: \_\_\_\_\_
15. Years of Experience & reputation in the market : \_\_\_\_\_  
\_\_\_\_\_
16. Area of business Specialization:
 

<input type="checkbox"/>	Manufacturer & Supplier
<input type="checkbox"/>	Retailer
<input type="checkbox"/>	Licensed Agent
<input type="checkbox"/>	Others, please specify _____
17. Business Structure :

I hereby, declare that all the above information is correct.

Sign: \_\_\_\_\_  
Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**General Requirement**

#	<u>General Requirement</u>	Please Tick (✓)	Describe in detail
a).	3D drawings or pictures of the 19 inch 42RU Cabinet, Base covers and fixed tray are provided in the bid.		
b).	Specification for Rack R19 42RU 600W 800D 2078H MM provided in the bid.		
c).	Specification for Base Covers (Gland Plate) provided in the bid.		
d).	Specification for Fixed Tray provided in the bid.		
e).	Cabinet, Base covers and fixed tray is brand New.		
f).	Date of Manufacture stated.		
g).	Warranty Details of each item included.		
h).	Be able to provide back up support and spare parts.		
i).	Proven background on Cabinet, Base covers and fixed tray provided.		
j).	Delivery time frame stated.		
k).	Willing to accept Purchase Order and provide a minimum of 30days credit account.		
l).	Does not require advance payment and willing to accept payment within 30days after delivery of items to FEA.		
m).	Validity period of the bid price stated.		
n).	Price quoted is Ex –Works.		
o).	Willing to maintain the price for a minimum of 1 year. <b>[optional]</b>		
p).	Any other Value Added Services		

## 16.2 Cost

Currency:					
<u>No.</u>	<u>Code</u> (if any)	<u>Description of Item</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Price</u>
1.		RACK 19" 42RU 600W 800D 2078H MM	\$	7	\$
2.		BASE PLATE for R19 DEPTH 800MM	\$	14	\$
3.		GENERIC FIXED TRAY 550W for 19" 800D MM (NB: Excludes the 3 fixed shelves which are included per cabinet). If not included then quote for 49 pieces, i.e. Quantity will be 49.	\$	28	\$
		<b>Total</b>			<b>\$</b>

FEA prefers bidders to quote **Ex –Works Price** in their bids. FEA will make arrangement with its Courier agent for collection/pick up from the successful bidder's location (warehouse or office).

## 16.3 Envelope Address

**Tender – MR 357/2017 – Tender for  
 Supply of Cabinet for Installation  
 of UPS and Cisco Switch  
 The Secretary, Tender Committee**