



FIJI ELECTRICITY AUTHORITY

BIDDING DOCUMENT

MR 22/2018

SUPPLY OF PORTABLE ROAD HUMPS

Section 1. Instructions to Bidders

- 1. Scope of Bid** The Fiji Electricity Authority (hereinafter referred to as "the Employer"), wishes to receive bids for supply of Portable Road Humps as specified in these bidding documents.
- 2. Eligible Bidders** This Invitation to Bid is open to bidders who have sound financial background and have previous experience.
- Bidders shall provide such evidence of their continued eligibility satisfactory to the Employer as the Employer shall reasonably request.
- Bidders shall not be under a declaration of ineligibility for corrupt or fraudulent.
- 3. Eligible Materials, Equipment and Services** The Portable Road Hump to be supplied under the Contract shall have their origin from reputable companies from various countries. The bidders may be required to provide evidence of the origin of the Road Hump.
- 4. Qualification of the Bidder** To be qualified for award of Contract, bidders shall submit proposals regarding work methods, scheduling and resourcing which shall be provided in sufficient detail to confirm the bidder's capability to fulfil the contract.
- 5. Cost of Bidding** The bidder shall bear all costs associated with the preparation and submission of its bid and the Employer will in no case be responsible or liable for those costs.
- 6. Sealing and Marking of Bids** The bidder shall seal the original copy of the technical proposal, the original copy of the price proposal and each copy of the technical proposal and each copy of the price proposal in separate envelopes clearly marking each one as: "ORIGINAL-PROPOSAL", and "COPY PROPOSAL", etc. as appropriate.
- The bidder shall seal the original bids and each copy of the bids in an inner and an outer envelope, duly marking the envelopes as "ORIGINAL" and "COPY".
- The inner and outer envelopes shall be addressed to the Employer at the following address:

Tuvitu Delairewa
General Manager Corporate Services 2 Marlow
Street, Suva, FIJI. Phone: 679 3224 185
Facsimile: 679 331 1882 Email:
TuvituD@fea.com.fj

And

bear the following identification:

- Bid for: Supply of Portable Road Hump
- Bid Tender Number: MR 22/2018
- DO NOT OPEN BEFORE Wednesday 31st 2018

- 7. Deadline for Submission of Bids** Bids must be received by the Employer at the address specified above no later than 1600 hours (Fiji Time: 1600Hours) (Wednesday 31st January, 2018).
- The Employer may, at its discretion, extend the deadline for submission of bids by issuing an addendum, in which case all rights and obligations of the Employer and the bidders previously subject to the original deadline will thereafter be subject to the deadlines extended.
- 8. Late Bids** Any bid received by the Employer after the deadline for submission of bids prescribed will be rejected and returned unopened to the bidder.
- 9. Modification and Withdrawal of Bids** The bidder may modify or withdraw its bid after bid submission, provided that written notice of the modification or withdrawal is received by the Employer prior to the deadline for submission of bids.
- The bidder's modification or withdrawal notice shall be prepared, sealed, marked and delivered, with the outer and inner envelopes additionally marked "MODIFICATION" or "WITHDRAWAL", as appropriate. A withdrawal notice may also be sent by fax but must be followed by a signed confirmation copy.
- No bid may be modified by the bidder after the deadline for submission of bids.
- 10. Employer's Right to Accept any Bid and to Reject any or all Bids** The Employer reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Employer's action.
- 11. Notification of Award** Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful bidder by fax/email, confirmed by registered letter, that its bid has been accepted. This letter (hereinafter and in the Conditions of Contract called the "Letter of Acceptance") shall name the sum which the Employer will pay the Contractor in consideration of the execution, completion and maintenance of the Works by the Contractor as prescribed by the Contract (hereinafter and in the Conditions of Contract called "the Contract Price").
- The notification of award will constitute the formation of the Contract.
- Upon the furnishing by the successful bidder of a performance security, the Employer will promptly notify the other bidders that their bids have been unsuccessful.

**12. Signing of
Contract
Agreement**

At the same time that he notifies the successful bidder that its bid has been accepted, the Employer will send the bidder the Form of Contract Agreement provided in the bidding documents, incorporating all agreements between the parties.

Within 7 days of receipt of the Form of Agreement, the successful bidder shall sign the Form and return it to the Employer.

**13. Corrupt or
Fraudulent
Practices**

The Employer requires that the Contractor observe the highest standard of ethics during the procurement and execution of such contracts. In Pursuance of this policy, the Employer:

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves and/or those close to them, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; and
 - (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition;
- (b) The FEA will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

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Technical Specifications for Portable Road Hump

1. General Description

The supplier is to supply the Fiji Electricity Authority with the Portable Road Hump on as per need basis, whilst maintaining the quantity specified in the FEA stores. The bidders proposal shall address all functional and performance requirements within the specification and shall include sufficient information and supporting documentation in order to determine compliance with this specification without further necessary inquiries. The rubber Portable Road Hump is used for temporary motor vehicle speed reduction when working by the road side.

Item	Employer Department	Quantity Required by Employer
Portable Road Hump	Operation & Maintenance	8
Total Number of Portable Road Humps Required		8

2. Product Specifications

- The road hump shall be made of rubber material and be able to withstand forces exerted onto it from the vehicles
- The road hump shall be made of segments linked together by connecting pins and can be rolled up for carrying and storage
- The road hump shall be made of impact resistant yellow polypropylene plastic and shall not fade or crack in hot or cold temperatures as per AS/NZS 2890.
- The portable road hump shall withstand a vehicle crush weight of up to approximately 20,000 lbs./ 9000 kg according to AS/NZS 2890.1 2004
- Dimensions:
 - Length to be 3m +/- 0.05m
 - Width to be 0.25m +/- 0.023m
 - Thickness to be 0.03m +/- 0.04m
 - Height to be approximately 10 to 15kg
(Dimensions as per the authority's standard)
- The road hump shall be of yellow colour with reflective strips to enhance visibility
- The road hump shall have the ability to be rolled up for easy stacking and transportation
- The side edges of the road hump shall have a cut for comfortable access for vehicles
- The base of the road hump to have a non-skid rubber surface to prevent the heat of from the tar seal road affecting the hump as per AS/NZS 2890

3. Relevant Standards

All bidders shall cite relevant standards and submit applicable documents proving and substantiating the compliance of the products in their bids with the relevant standards (as stated below) along with the existing quality control measures implemented at the factory in the manufacturing of the products for which bids are to be submitted.

AS/NZS 2890.1

Parking facilities – Off street parking and speed breaker accessories

4. Operating Conditions

The Portable Road Hump is intended for use in managing traffic when works are being carried out by FEA personnel by the road side. This portable road hump shall be used for managing of traffic either during day time or night time depending on the work schedule of the Operations and Maintenance team of FEA.

5. Drawings/ Test Certificates

The bidders shall provide necessary drawings/pictures demonstrating the dimensions of the product offered. Also including the details of the material the product is made of and submitting relevant test certificates of the product.

Tender Submission - Instruction to bidders

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the FEA Head Office, 2 Marlow Street, Suva, Fiji.

Courier charges for delivery of Tender Document must be paid by the bidders.

This tender closes at 4.00pm (1600hrs) on Wednesday 31st January, 2018.

Each tender shall be sealed in an envelope with:

The envelope bearing only the following marking:

Tender – MR 22/2018 – SUPPLY OF PORTABLE ROAD HUMPS

**The Secretary Tender Committee
Fiji Electricity Authority
Head Office
Suva
Fiji**

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked enveloped and envelopes without bidder's name and address on the reverse on the envelope will be returned to the Tenderers unopened.

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360 or (+679) 9991587**.