

Tender Closing date: 22/05/2019

SCOPE OF WORKS FOR THE SURVEY OF EFL LEASES

EFL is inviting reputable survey companies to carry out survey, demarcate boundaries of its leases for the purpose of obtaining registered lease documents

FEA (EFL) at the moment hold "agreement to lease documents all are subject to survey. Refer to the table noted below for additional information.

TLTB Reference	Location	Use	Area
TLTB 4/13/1087	Rakiraki, Ra	Power Station	5.9 perches
TLTB 4/11/5993	Kavukavu, Nadroga	Repeater Communication Site	1050 sqm
TLTB 4/7/3967	Vuda, Lautoka	Repeater Communication Site	Quarter acre
TLTB 4/1/4379	Nawelolo, Lautoka	Repeater Communication Site	Quarter acre
TLTB 4/16/2526	Lami	Substation Site	50 sqm
TLTB 4/14/40122	Naiyala, Tailevu	Repeater Communication Site	982 sqm
TLTB 4/12/2338	Lokalevu, Serua	Repeater Communication Site	400 sqm

The Scope of Work is as follows:

- 1) Site Inspections with EFL Land officers
- 2) Information search
- 3) Apply for Survey Instructions to the I-Taukei Land Trust Board.
- 4) Carry out scheme plans designs; obtain approval from town councils, local rural authorities, Department of Town & Country Planning.
- 5) Obtain sub-divisional approvals from local rural authorities, town councils and Department of Town and Country Planning
- 6) Survey of the subject leases and demarcate lease boundaries
- 7) Lodge necessary reports, plans to Department of Lands, obtain completion certificates, approvals from town councils, local rural authorities, TLTB and Department of Town & Country Planning.
- 8) Carry out the field survey in accordance with the I-Taukei Land Trust Board/Department of Lands Survey Instructions.
- 9) Carry out final inspections with EFL lands officers for the identification of boundary pegs.
- 10) Obtain approved survey plans from the Director of Lands.
- 11) Provide EFL regular update on the progress of survey.

Disbursements will be made for all necessary statutory fees paid on behalf of the Fiji Electricity Authority. Official receipts are to be provided when claiming for such disbursements.

Contact Persons:

Mr. Etuate Mataitini

Unit Leader

Land Management Unit.

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Sosiveta Boila

Way-leaves Officer (Central)

Land Management Unit

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TENDER SUBMISSION CHECK LIST

The Bidders must ensure that the details and documentation mention below must submitted as part of their tender Bid

Tender Number _____

Tender Name _____

1. Full Company Name: _____

(Attach copy of Registration Certificate)

2. Director/Owner(s): _____

3. Postal Address: _____

4. Phone Contact: _____

5. Fax Number: _____

6. Email address: _____

7. Office Location: _____

8. TIN Number: _____

(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only)

9. Company Registration Number: _____

(Attach copy of the Business License)

10. FNPF Employer Registration Number: _____

(For Local Bidders only)

11. Contact Person: _____

I declare that all the above information is

correct. Name: _____

Position: _____

Sign: _____ Date: _____

Submission of Tender

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the EFL Head Office, 2 Marlow Street, Suva, Fiji.

Courier charges for delivery of Tender Document must be paid by the bidders.

This tender closes at 4:00 p.m. (16.00hrs Fiji time) on Wednesday 22nd May, 2019.

Each tender shall be sealed in an envelope with the envelope bearing only the following marking:

MR 156/2019

Survey of EFL Properties

The Secretary, Tender Committee

Energy Fiji Limited

Supply Chain Office

Private Mail Bag,

Suva

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse on the envelope will be returned to the Tenderers unopened. (Bids via e-mail or fax will not be considered).

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act and must have the most current Tax Compliance Certificate.

For further information or clarification please contact our Supply Chain Office on phone (+679) 3224360 or (+679) 9991587.

Bidders are requested to submit a:

- **Valid Tax Compliance Certificate**
- **FNPF Compliance Certificate**