



# ENERGY FIJI LIMITED

Please select an option:

- Final Reading & Disconnection
- Complete Meter Removal
- Special Reading

Account Number: \_\_\_\_\_ Account Name: \_\_\_\_\_

Meter Number: \_\_\_\_\_ Phone Contact: \_\_\_\_\_

Identification Type: \_\_\_\_\_ Identification Number: \_\_\_\_\_

Installation Address: \_\_\_\_\_

Please select the reason for the Final Reading / Meter Removal / Special Reading:

- I am vacating the property, and would like my account closed and power disconnected
- The property is being demolished / renovated
- The account is under the landlord's name, I am vacating the property and I require a special bill

I declare that upon requesting for disconnection of the power supply of this premises, **there is still an occupant / there is no occupant** residing in this premises (select an option that applies to your application)

Please carry out the above requested option on the \_\_\_\_\_ (date) and forward the final / special bill processed to: \_\_\_\_\_ (billing address)

\_\_\_\_\_  
(Customer Signature)

\_\_\_\_\_  
(Date)

For Official Use Only

- CFI / Meter Removal scheduled
- Fees charged
- Documents uploaded
- Assigned to relevant team

\_\_\_\_\_  
(CSR Signature)

\_\_\_\_\_  
(Date)

### **Final Reading & Disconnection**

A final reading is conducted when an account holder has vacated the property and no longer requires electricity.

A fee of \$10.00 will be charged to the account and can either be deducted from the security deposit held or paid beforehand by the customer

EFL meter attendants will take a final reading from the meter and disconnect the power supply, a final bill will be processed from this reading and the

The final bill will be deducted from the security deposit held. If there is a credit balance remaining, you can apply to have this balance refunded or

### **Complete Meter Removal**

A meter removal is conducted when the meter is no longer required due to demolition or renovation of the property.

A fee of \$10.00 will be charged to the account and can either be deducted from the security deposit held or paid beforehand by the customer

EFL Inspectors will take a final reading, disconnect the power supply and remove the meter from the property. The account will then be closed

The final bill will be deducted from the security deposit held. If there is a credit balance remaining, you can apply to have this balance refunded or transferred to another active account of your choosing

### **Special Reading**

A Special Reading is conducted when the customer is vacating the property but does not require the power supply to be disconnected.

A fee of \$10.00 will be charged to the account and can either be deducted from the security deposit held or paid beforehand by the customer

Either EFL Meter Attendants will take a meter reading from the site, or the customer can provide a meter reading by providing an image of the meter. A special bill will be processed from this reading

The power supply will not be disconnected