



# Electrical Contractor Licence (New)

Form 04

Application by an Electrical Trades Person

APPLICATION FOR NEW CONTRACTOR LICENCE BY A LICENSED WIRING PERSON			
<b>1. Applicant Details</b>			
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss		
Surname			
Given name(s)			
Current Postal Address			
Current Residential Address			
Electrical Wireman Licence No.		Expiry Date	
Telephone (Work)		Mobile	
Telephone (Home)		Email	
<b>2. Business Details (if applicable). Attach available certificates and relevant information</b>			
Registered Business Trading Name (attach registration certificate)			
Business Licence No.			
Current Business Address			
Tax Compliance Certificate (TIN No.)			
FNPF Compliance Certificate (attach certificate)			
FNU Levies Compliance Certificate (attach certificate)			
VAT Registration Certificate (attach certificate)			
Insurance Policies (Public Liability and Contractors All Risk)			
Company OHS Policy			
HSE Certificate from the Ministry of Labour			
Health & Safety Work Plan			
Tools & Equipment List			
Safety Equipment (PPE) List			

<b>3. Qualifications</b>		
Attach certificates of attendance of electrical training course and or refresher course(s) completed within last three (3) years.		
<b>4. Supporting Documents</b>		
The following documents must be lodged with this application. Please note that incomplete applications will not be processed.		
A copy of your Curriculum Vitae (CV)		
Current two colour passport size photographs of yourself		
Copies of your First Aid Certificate		
Copy of your Wireman Licence		
Electrical Wiring Permits authorize electrical contractors to carry out electrical installations. Evidence of two (2) years recent experience in performing and supervising electrical installation work. (It may be in the form of Statutory Declaration from employers stating work carried out, or copies of Certificate of Compliance that you have signed off as the tester of the work.) Evidence of electrical wiring permit numbers is required.		
<b>5. Declaration</b>		
I solemnly and sincerely declare that:		
<ol style="list-style-type: none"> <li>1. All statements and information contained in this application are true and correct to the best of my knowledge;</li> <li>2. I have read and understood the information contained in this application;</li> <li>3. I and my employees (if any) have been or will be informed that all electrical work in Fiji must be performed in compliance the Electricity Act 2017, Electricity Regulations 2019, AS/NZS 3000:2018 Wiring Rules and Energy Fiji Limited requirements. Failure to do can result in disciplinary proceedings under the Electricity Regulations 2019; and</li> <li>4. I know that it is an offence to make a declaration that is false in any material particular.</li> </ol>		
<b>Signature of Applicant</b>	<b>Company Seal</b>	<b>Date</b>

Name of Applicant:	
<input type="checkbox"/> has met the minimum requirements of the interview for the issue of an Electrical Contractor's Licence <input type="checkbox"/> has not met the minimum requirements of the interview and is not eligible for the Electrical Contractor's Licence.	
Chief Inspector	Date

<b>FOR OFFICIAL USE ONLY</b>		
Receipt Number:	Date:	Amount:
Signature:	Name:	Title:

