

**ENERGY FIJI LIMITED**

**BIDDING DOCUMENT**

MR 19/2021

**PREFERRED SUPPLIER FOR THE HIRE OF  
EXCAVATOR AND ROCK BREAKER**

## Section 1. Instructions to Bidders

- 1. Scope of Bid**                      The Energy Fiji Limited (hereinafter referred to as "the Employer"), wishes to receive bids for supply of Crane and Cherry Picker on hire basis as specified in these bidding documents.
- 2. Eligible Bidders**                      This Invitation to Bid is open to bidders who have sound financial background and have previous experience in this area.
- 3. Cost of Bidding**                      The bidder shall bear all costs associated with the preparation and submission of its bid and the Employer will in no case be responsible or liable for those costs.
- 4. Deadline for Submission of Bids**                      Bids must be received by the Employer at the address specified above no later than 1600 hours (Fiji Time) (17<sup>th</sup> February, 2021).

The Employer may, at its discretion, extend the deadline for submission of bids by issuing an addendum, in which case all rights and obligations of the Employer and the bidders previously subject to the original deadline will thereafter be subject to the deadlines extended.
- 5. Late Bids**                              Any bid received by the Employer after the deadline for submission of bids prescribed will be rejected and returned unopened to the bidder.
- 6. Employer's Right to Accept any Bid and to Reject any or all Bids**                      The Employer reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Employer's action.
- 7. Notification of Award**                      Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful bidder by fax/email, confirmed by registered letter, that its bid has been accepted. This letter (hereinafter and in the Conditions of Contract called the "Letter of Acceptance") shall name the sum which the Employer will pay the Contractor in consideration of the execution, completion and maintenance of the Works by the Contractor as prescribed by the Contract (hereinafter and in the Conditions of Contract called "the Contract Price").

The notification of award will constitute the formation of the Contract.

Upon the furnishing by the successful bidder of a performance security, the Employer will promptly notify the other bidders that their bids have been unsuccessful.

**8. Signing of Contract Agreement**

At the same time that he notifies the successful bidder that its bid has been accepted, the Employer will send the bidder the Form of Contract Agreement provided in the bidding documents, incorporating all agreements between the parties.

Within 7 days of receipt of the Form of Agreement, the successful bidder shall sign the Form and return it to the Employer.

**9. Corrupt or Fraudulent Practices**

The Employer requires that the Contractor observe the highest standard of ethics during the procurement and execution of such contracts. In Pursuance of this policy, the Employer:

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
  - (i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves and/or those close to them, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; and
  - (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition;
- (b) The EFL will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

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# Technical Specifications for Excavator and Rock Breaker

## 1. General Description

The preferred supplier is to supply the Energy Fiji Limited with Excavator and Rock Breaker services on hire basis. The bidder's proposal shall address all specification and shall include sufficient information and supporting documentation in order to determine compliance with this specification without further necessary inquiries.

EFL is looking to award this tender for preferred suppliers for a period of 3 years to provide:

- Hire of Excavator
- Hire of Rock Breaker

## 2. Technical and Financial Evaluation

### Excavator

- Steel Tracks
- Steel Tracks with Rock breaker
- Rubber Tracks
- Rubber Tracks with Rock breaker

**Note: Use the table below to submit separate bids for the above four (4) requirements. Should the Supplier also have excavator and rock breaker on steel or rubber tracks AND wheels, they are also encouraged to put in their bids using the same tables below.**

Minimum working hours is 1 hour.

EFL Recommended	Weight	Cartage	Working Hourly Rate	Standby Hourly Rate	Minimum Working Hours
Excavator [Steel Tracks]	6 Ton				1
<b>Bidders Response</b>					
<b>Sigatoka to Korolevu</b>					
Sigatoka town, urban and surrounding areas					
Serua					
Korolevu					
Nasivikoso					
Kavanagasau					
Navosa					
Valley Rd					
Nadadola					
Momi					

EFL Recommended	Weight	Cartage	Working Hourly Rate	Standby Hourly Rate	Minimum Working Hours
Excavator [Steel Tracks]	6 Ton				1
<b>Bidders Response</b>					
<b>Rakiraki</b>					
Rakiraki town, urban and surrounding areas					
Vitawa					
Navesau					
Nakorotubu					
Tokaimalo					

EFL Recommended	Weight	Cartage	Working Hourly Rate	Standby Hourly Rate	Minimum Working Hours
Excavator [Steel Tracks]	6 Ton				1
<b>Bidders Response</b>					
<b>Tavua</b>					
Tavua town, urban and surrounding rural areas					
Vatukoula					
Wainisavulevu					
Nadarivatu					
Yaqara					

EFL Recommended	Weight	Cartage	Working Hourly Rate	Standby Hourly Rate	Minimum Working Hours
Excavator [Steel Tracks]	6 Ton				1
<b>Bidders Response</b>					

Ba					
Ba town, urban and surrounding rural areas					
Bukuya					
Navala					
Magadro					
Nakorobuya					
Yaloku					

EFL Recommended	Weight	Cartage	Working Hourly Rate	Standby Hourly Rate	Minimum Working Hours
Excavator [Steel Tracks]	6 Ton				1
Bidders Response					
Lautoka					
Lautoka City, urban and surrounding rural areas					

EFL Recommended	Weight	Cartage	Working Hourly Rate	Standby Hourly Rate	Minimum Working Hours
Excavator [Steel Tracks]	6 Ton				1
Bidders Response					
Nadi					
Nadi town, urban and surrounding rural areas					
Nausori highlands					
Nagado					
Uto					
Momi					

## 2. OHS Certification

The Excavator and Rock Breaker shall be OHS Certified. It is mandatory for this certificate to be provided with the Tender Bid. Necessary documentation shall be submitted as evidence by bidder to ensure compliance.

## 3. General Requirements

The following details are to be also submitted with the tender bid:

- a. Excavator Driver details (Name, FNPF number, Years of Employment, years of experience etc.)
- b. Rock Breaker Driver details (Name, FNPF number, Years of Employment, years of experience etc.)
- c. Driver Experience relative to power line maintenance (minimum 2 years)
- d. PPE details of Driver
- e. License details of driver (ID card copy to be provided)
- f. Excavator/Rock Breaker Wheel Tax expiry details

***It is mandatory to provide details of Excavator driver and company experience with respect to working near EFL Underground High Voltage Cables and Network Assets. Failure to provide such details and inexperience may result in bidder being disqualified for award of tender.***

## 4. Insurance

- |                          |           |
|--------------------------|-----------|
| (a) Contractor's Risk    | \$500,000 |
| (b) Public Liability     | \$500,000 |
| (c) Workers Compensation | \$250,000 |

The contractor shall indemnify EFL against any claims for liability, injuries, losses, damages etc that may arise during the execution of the works.

## 5. General Information

1	Name and Address of the Bidder:	
2	Contacts:	
3	Telephones:	
4	Fax:	
5	E-Mail:	
6	Mobile No:	
7	Name of Chief Executive Office and Telephone No:	
8	Sales Tax/Commercial Tax/CST nos.	
9	Service Tax No.	
10	Income Tax No.	



Note:

- The Excavator/Rock Breaker must be Available on Weekday and Weekends after 48hours of notice from EFL personnel.
- The Excavator/Rock Breaker may also be called on short notice during emergency
- No charge shall be levied on EFL in the event the work scope for the Excavator/Rock Breaker has been canceled due to unforeseen circumstances or cancellation of planned power shutdown program
- The supplier must provide PPE for their drivers and road cones for the Excavator/Rock Breaker
- The supplier must comply to all EFL rules, regulations and standards while working for EFL under the contract

## **TENDER SUBMISSION CHECK LIST**

*The Bidders must ensure that the details and documentation mention below must submitted as part of their tender Bid*

Tender Number \_\_\_\_\_

Tender Name \_\_\_\_\_

1. Full Company Name: \_\_\_\_\_

**(Attach copy of Registration Certificate)**

2. Director/Owner(s): \_\_\_\_\_

3. Postal Address: \_\_\_\_\_

4. Phone Contact: \_\_\_\_\_

5. Fax Number: \_\_\_\_\_

6. Email address: \_\_\_\_\_

7. Office Location: \_\_\_\_\_

8. TIN Number: \_\_\_\_\_

**(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only)**

9. Company Registration Number: \_\_\_\_\_

**(Attach copy of the Business License)**

10. FNPF Employer Registration Number: \_\_\_\_\_

**(For Local Bidders only)**

11. Contact Person: \_\_\_\_\_

I declare that all the above information is

correct. Name: \_\_\_\_\_

Position: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

## Submission of Tender

**Two (2) hard copies** of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the EFL Head Office, 2 Marlow Street, Suva, Fiji.

**Courier charges for delivery of Tender Document must be paid by the bidders.**

**This tender closes at 4:00 p.m. (16.00hrs Fiji time) on Wednesday 17<sup>th</sup> February, 2021.**

Each tender shall be sealed in an envelope with the envelope bearing only the following marking:

**MR 19/2021**

**Preferred Supplier for Hire of Excavator and Rock Breaker**

The Secretary, Tender Committee

Energy Fiji Limited

Supply Chain Office

Private Mail Bag,

Suva

**It must also indicate the name and address of the tenderer on the reverse of the envelope.**

**All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse on the envelope will be returned to the Tenderers unopened. (Bids via e-mail or fax will not be considered).**

**The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act and must have the most current Tax Compliance Certificate.**

**For further information or clarification please contact our Supply Chain Office on phone (+679) 3224360 or (+679) 9992400.**

**Bidders are requested to submit a:**

- Valid Tax Compliance Certificate
- FNPF Compliance Certificate
- FNU Compliance Certificate