

REQUEST FOR PROPOSAL (RFP)



Supply of SCADA Client Workstations

MR 35/2022



Supply of SCADA Client Workstations

1. Purpose and Description of Project

Energy Fiji Limited (EFL) is requesting proposals for the supply of a Servers and Workstations to refresh its SCADA Infrastructure.

2. Solution Overview

EFL is seeking proposals that can provide the 6 High End Workstations with 4 Displays per workstation.

The specifications for our requirements are listed in Section 5.

3. Eligibility Criteria/Pre-qualification of the Bidder

The supplier should be an authorized distributor or reseller and also service provider for the systems with relevant documents to validate this.

4. Evaluation criteria of the qualified Bidders:

Description	Weight
1. RFP requirements compliance	45 %
2. Proven ability of vendor to supply solution	15 %
3. Experience in providing post-installation support to a pre-arranged degree of satisfaction Level/s.	10 %
4. Value for Money	30 %



Supply of SCADA Client Workstations

5. Solution Requirements

Below are the baseline server configurations. The bidder is encouraged to include the latest available component specifications.

Workstation Specifications

6 Workstations (require 4 LCD/LED displays each connected via HDMI or better.)

- Processor / Chipset: Intel® Core™ i7-9700 or higher
- Cache Memory: 8 MB
- RAM: 128 GB
- Hard Drive: 500GB SSD - M.2
- Mouse and Keyboard
- Video Card: 4 x Max Simultaneous Displays

24 LED Displays

- 24" Full HD Monitors
- 3m HDMI (or equivalent) cables
- Power cables
- Dual Monitor Stand

Summary of Equipment Required

No.	Item	Total Required
1.	High End Workstation	6
2.	Mouse & Keyboard Set	6
3.	24" Full HD Monitors	24
4.	3m HDMI or equivalent cables	24
5.	Power Cables	24
6.	Dual Monitor Stand	12



Supply of SCADA Client Workstations

6. Delivery

The selected supplier shall deliver all required hardware and software to the EFL Navutu Depot, located at Navutu, Lautoka, Fiji.

7. Bidder Submittals

Please indicate in your proposals if you meet all the requirements and guidelines specified in this document. Your submittals should include the following as a minimum, itemizing the cost for each component where necessary.

- Proposal for Products and/or Services
- Full Bill of Materials, including all necessary cables
- Delivery & Payment Schedule
- Customer References of similar projects
- Hardware/Software Certifications

Bidders must submit proposal for EFL's design as in Section 5, any other solution proposed by the bidder must be submitted as option 2, 3 etc.

Bidders must submit their costs using the following template.

No.	Item	Total Required	Unit Cost	Sub-Total Cost
1.	High End Workstation	6		
2.	Mouse & Keyboard Set	6		
3.	24" Full HD Monitors	24		
4.	3m HDMI or equivalent cables	24		
5.	Power Cables	24		
6.	Dual Monitor Stand	12		
7.	VAT			
8.	TOTAL COST VIP			

8. Submission of Tenders

Bidders must lodge submissions no later than 4:00pm, on **Wednesday 23 February 2022**.

Tender- Supply of SCADA Client Workstations



Supply of SCADA Client Workstations

9. Amendment of RFP

The EFL may, at its sole and absolute discretion, vary, add to, or amend the terms of this RFP, including the nature and/or scope of the products and/or services required under this RFP; and any other subject matter to which this RFP relates.

10. Cancellation/Termination of RFP

The EFL may, at its sole and absolute discretion, cancel, suspend, terminate or abandon part or the whole of this RFP, at any time prior to the execution of a formal written agreement without any liability.

11. Due date for Tenders

Tenders received after the closing date of **4:00pm Wednesday 23 February 2022** will not be considered.

Schedule A - Bidder Details

The Bidder shall provide all the necessary information specified in the tables below:

General
The registered name of the Bidder:
Business address for correspondence: <i>(Location, Street, Locality City, Pin Code, Country, Telephone, Facsimile, Email Other)</i>
Contact name of the Authorised Person:
Contact's position: <i>Contact addresses if different from above</i> <i>Locality City, Pin Code</i> <i>Location, Street, Country, Telephone, Facsimile, Email, Web address</i>
Business structure:



Supply of SCADA Client Workstations

Include the organisation Chart			
Financial standing (Information designed to give client confidence in the financial competence of the BIDDER.) Audited financial accounts for past three years shall be included in appendix.			
Total current employees :			
Sales Turnover	2018	2019	2020
Net profit before tax	2018	2019	2020
Company Profile(s)			
Reference Sites (Use separate schedule formats for this response) [Details of at least two similar Projects in the last 5 years (including contact details) which will demonstrate the Bidder ability to carry out the functions for this project in a timely and professional manner.]			
Designated Staff	Name	Position	Project Designation
(Detailed profiles of key staff shall be included in appendix)			

Schedule B - Customer Details of the Bidder

Details to be submitted by the Bidders about their past experience with successful customers/sites/organizations:

Experience of similar implementation
Project Name:
Project Location:
Client Name:
Client address:



Supply of SCADA Client Workstations

Client contact/reference person(s): <i>Name</i> <i>Address – if different from above</i> <i>Telephone</i> <i>Facsimile</i>
Mobile Phone
Email address
Man-months effort:
Name of senior project staff: <i>Project Director</i> <i>Project Manager</i> <i>Other</i>
Nature of the Project:
Role of the company, whether complete end-to-end involvement or for a particular module:



Supply of SCADA Client Workstations

TENDER CHECKLIST

The Bidders must ensure that the details and documentation mention below must be submitted as part of their tender Bid

Tender Number _____

Tender Name _____

1. Full Company / Business Name: _____

(Attach copy of Registration Certificate)

2. Director/Owner(s): _____

3. Postal Address: _____

4. Phone Contact: _____

5. Fax Number: _____

6. Email address: _____

7. Office Location: _____

8. TIN Number: _____

(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))

9. FNPF Employer Registration Number: _____ **(For Local Bidders only) (Mandatory)**

10. **Provide a copy of Valid FNPF Compliance Certificate (Mandatory- Local Bidders only)**

11. **Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)**

12. **Provide a copy of Valid FNU Compliance Certificate (Mandatory Local Bidders only)**

13. Contact Person: _____

I declare that all the above information is correct.

Name: _____

Position: _____

Sign: _____



Supply of SCADA Client Workstations

Date: _____

Tender submission

Bidders are requested to upload electronic copies via Tender Link by registering their interest at: <https://www.tenderlink.com/efl>

This is due to COVID 19 restrictions on movements. Therefore, EFL will not accept any hard copy submission to be dropped in the tender box at EFL Head Office in Suva.

This tender closes at 4.00pm (1600hrs) on Wednesday 23rd February, 2022.

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360** or **(+679) 9992400** or email us on tenders@efl.com.fj

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act.

The lowest bid will not necessarily be accepted as the successful bid.

The Tender Bids particularly the “Price” must be typed and not hand written.

Any request for the extension of the closing date must be addressed to EFL in writing three (3) working days prior to the tender closing date.

Tender Submission via email or fax will not be accepted.