

# EXPRESSION OF INTEREST (EOI)



**EOI NO. 02/2022**

**EOI for the Hire of EFL Power Poles for the  
Installation of Advertisement Banners**



## **1. Purpose and Description of the Hire of EFL Power Poles for the Installation of Advertisement Banners**

The Energy Fiji Limited (EFL) invites proposals from reputable, qualified Advertising Agencies for the hire of EFL power poles for the installation of Advertisement Banners.

The EFL is looking at this opportunity to create some revenue from its assets (power poles) which offer excellent exposure and which can be utilised to its maximum effect by Advertising agencies.

## **2. Eligibility Criteria/Pre-qualification of the Bidder**

The bidder should have proven experience and expertise in advertising on power poles or similar and must have thorough knowledge of the safety requirements involved.

## **3. Scope**

The bidders will be required to submit a detailed unambiguous proposal for the following:

- a) the methodology to be employed for the hire of EFL power poles for the installation of advertisement banners
- b) the methodology of payment to EFL for the hire of the EFL power pole.
- c) The quantum of payment to EFL for each power pole per month for the duration of hire
- d) submit detailed drawings showing the methodology for the installation of the banners on the EFL power pole.
- e) Submit the name(s) of the personnel who shall be installing the banners on the EFL power poles, and their authorisation to access EFL power poles. In the event the subject personnel are not authorised to access EFL power poles, the bidders shall clearly specify the timeline from the date of a provisional award by when they will get their personnel authorised by EFL as required; such duration shall not exceed a maximum period of three (3) weeks.
- f) Demonstrate compliance to the Health and Safety at Work Act 1996, the Advertisement Law Regulations 1962, The Electricity Act 2017 and any other relevant Laws and their amendments (if any).

The following power poles (not limited to) shall not be used for this EOI:

- i) Poles with transformer and re-closers;
- ii) Poles too close to the roadside kerb to ensure that the banners do not intrude above the road carriageway; and
- iii) Short power poles which will reduce the clearance between the ground and the banner. Minimum ground to banner clearance is 3.5m.

Note that political party banners, obscene and vulgar banners are not permitted on EFL power poles.

At all times the power pole remains the property of EFL.

The successful bidder will be required to enter in to a contract with EFL for the hire of EFL power poles for the installation of advertisement banners.



#### **4. Notes to Bidders**

This section outlines basic requirements that must be met. Failure to accept any of these conditions or part thereof will result in your proposal being excluded from the evaluation process.

Short-listed Service Providers may be invited to present and discuss details of their proposals or even provide a trial as proof-of-concept.

The EFL will not be liable to reimburse any costs incurred by the bidders during this Tender process.

Evaluation of EOI's will be carried out by a Tender Evaluation Committee (TEC). The TEC will, if necessary, contact bidders to seek clarification on any aspect/s of the EOI.

Bidders should identify any work they are currently carrying out or competing for, which could cause a conflict of interest, and indicate how such a conflict would be avoided.

#### **5. Questions about RFP**

All technical or procedural questions regarding the EOI or contractual documents shall be directed to the issuing officer. All questions that require clarification or interpretation of this EOI that cannot be answered by careful review of the document must be received in writing to the Secretary Tender Committee noted below one week before the due date of the closing of submissions for proposals. The Secretary Tender Committee will respond in writing if the question cannot be answered by directing the bidder to the appropriate section of the EOI. Copies of any written response may be made available to all parties that receive the EOI.

#### **6. Evaluation criteria of the qualified Bidders:**

Proposals will be evaluated in accordance with the EFL's Procurement Policy.

#### **7. Bidder Submittals**

Please indicate on your submittal if you meet all the requirements and guidelines specified in this document. Your submittals should include the following as a minimum:

- Company Profile
- Comprehensive Proposal on the methodology of procurement from EFL and payment to EFL
- Fiji Revenue & Customs Services Tax Compliance Certificate (applicable to Fiji based bidders)
- Fiji National Provident Fund Compliance Certificate (applicable to Fiji based bidders)
- Fiji National University Compliance Certificate (applicable to Fiji based bidders)

#### **8. Submission of EOI's**

Expressions must be lodged no later than 4:00pm, Wednesday 29<sup>th</sup> June, 2022.

#### **9. Amendment of RFP**

The EFL may, at its sole and absolute discretion, vary, add to, or amend the terms of this RFP, including the nature and/or scope of the products and/or services required under this RFP; and any other subject matter to which this RFP relates.



## **10. Cancellation/Termination of EOI**

The EFL may, at its sole and absolute discretion, cancel, suspend, terminate or abandon part or the whole of this EOI, at any time prior to the execution of a formal written agreement without any liability.

## **11. Due date for Submission**

Submissions received after 4:00pm on the closing date of 29<sup>th</sup> June, 2022 will not be considered.



## 12. EOI Submission - Instruction to bidders

### EOI CHECKLIST

*The Bidders must ensure that the details and documentation mention below must be submitted as part of their Submission*

EOI Number \_\_\_\_\_

EOI Name \_\_\_\_\_

1. Full Company / Business Name: \_\_\_\_\_

**(Attach copy of Registration Certificate)**

2. Director/Owner(s): \_\_\_\_\_

3. Postal Address: \_\_\_\_\_

4. Phone Contact: \_\_\_\_\_

5. Fax Number: \_\_\_\_\_

6. Email address: \_\_\_\_\_

7. Office Location: \_\_\_\_\_

8. TIN Number: \_\_\_\_\_

**(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))**

9. FNPF Employer Registration Number: \_\_\_\_\_ **(For Local Bidders only) (Mandatory)**

10. **Provide a copy of Valid FNPF Compliance Certificate (Mandatory- Local Bidders only)**

11. **Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)**

12. **Provide a copy of Valid FNU Compliance Certificate (Mandatory Local Bidders only)**

13. Contact Person: \_\_\_\_\_

I declare that all the above information is correct.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Sign: \_\_\_\_\_

Date: \_\_\_\_\_



## **EOI submission**

Bidders are requested to upload electronic copies via Tender Link by registering their interest at: <https://www.tenderlink.com/efl>

**EFL will not accept any hard copy submission to be dropped in the tender box at EFL Head Office in Suva.**

**This EOI closes at 4.00pm (1600hrs) on Wednesday 29<sup>th</sup> June, 2022.**

For further information or clarification please contact our Supply Chain Office on phone (+679) 3224360 or (+679) 9992400 or email us on [tenders@efl.com.fj](mailto:tenders@efl.com.fj)

**The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act.**

The lowest bid will not necessarily be accepted as the successful bid.

**The submission must be typed and not hand written.**

**Any request for the extension of the closing date must be addressed to EFL in writing three (3) working days prior to the EOI closing date.**

**EOI Submission via email or fax will not be accepted.**