

**Energy Fiji Ltd**



**MR 58/ 2023**

**Diversion of Service Mains**

**SCHEME: SR128-21**

**Low Voltage line diversion at Kulukulu, Sigatoka**

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## 1. INTRODUCTION

Energy Fiji Ltd is a limited liability organization responsible for generating, transmitting, distributing and retailing electricity to over 200,000 customers throughout the main islands of Fiji namely: Vitilevu, Vanualevu, Ovalau and Taveuni.

As part of its obligations for the Safety aspect of our Network due to developments, upgrading works and Power Supply Demand etc, diversion of existing Network grid is necessary together with the Customers Service Mains to maintain the Customer premises Wiring Standards and Electrical Safety.

## 2. GENERAL

Energy Fiji Limited (hereinafter referred to as "the Employer"), wishes to receive bids from valid licensed electrical contractors for Diversion of existing Service Mains at Markaz road, Kulukulu, Sigatoka.

Bidders are required to supply and install appropriate materials for the Diversion of existing Service Mains to standard requirements as per the AS/NZS 3000:2018 Wiring Rules.

Diversion of existing Service Mains **shall be carried out as per list (refer Appendix 1)**.

**A total of five (5) domestic customers (refer Appendix)**, are associated with this Diversion of existing Service Mains at Markaz road, Kulukulu, Sigatoka. (as per EFL Scheme # SR128 -21) are covered in this tender. **All 5 premises are existing customers and need their homes/installations wired to AS/NZS 3000:2018 standards.**

**Due to the nature of the work required, it is strongly recommended that a proper assessment of each individual household is carried out so as to ascertain the correct amount of work that is necessary and all logistics of EFL requirements for permits are met by the contractor before proceeding to relocation of service mains.**

For the purpose of supervising the contract on behalf of the EFL, references in the General Conditions shall include the Manager Distribution West or his/her designated officer. The Project Manager shall be the **District Superintendent Sigatoka** and the Project Supervisor shall be the Construction Technicians.

Final Inspection and re – connection of supply will be done by Inspection Team West, upon receiving proper permits for each customer. *[Necessary arrangements with Inspection to be done by successful bidder]*

### 3. INSTRUCTIONS TO BIDDERS

a. **Eligible Bidders**

- Bidders shall submit a copy of valid Electrical contracting license and electrical wireman's license.
- Bidders with sound financial background and with successful record in past house wiring records
- Bidders shall provide such evidence of their continued eligibility satisfactory to the Employer as the Employer shall reasonably request.
- Bidders shall not be under a declaration of ineligibility for corrupt or fraudulent.

b. **Qualification of the Bidder**

To be qualified for award of Contract, bidders shall submit proposals regarding work methods, scheduling and resourcing which shall be provided in sufficient detail to confirm the bidder's capability to fulfill the contract.

**“Qualified Electrician** – The successful bidder (Electrical Contractor) shall ensure that the Project Team comprises a minimum of three (3) personnel, at least one of whom shall be a registered Electrician with valid Wireman's License. The remaining team members shall comprise of Junior Electricians and Labourers working on the project on a full time basis. Records of these personnel shall be submitted with the bid. **It is the responsibility of the electrical contractor to ensure that names of all workmen is also registered with EFL Regulatory Licensing Department.**

**Contractors unable to submit sufficient evidence that they meet this key requirement shall not be considered.**

**The successful bidder/contractor shall make its own arrangement for ordering, collection of the materials and delivery to the site.**

c. **Cost of Bidding**

The bidder shall bear all costs associated with the preparation and submission of its bid and the Employer will in no case be responsible or liable for those costs.

*All costs relating to subsequent inspection as a result of incomplete and / or defective work (because of the contractor contravening or deviating from the main contract or the specifications stated within the tender document) will be borne by the contractor. This will be deducted from the overall contract price. It should be noted that apart from the above; EFL will undertake its own inspection of all works as per the requirements of the Electricity Act. All costs that shall arise as part of the EFL inspection will be the contractor's responsibility to pay.*

d. **Employer's Right to Accept any Bid and to Reject any or all Bids**

The Employer reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Employer's action.

**e. Notification of Award**

Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful bidder by email, confirmed by registered letter, that its bid has been accepted. This letter (hereinafter and in the Conditions of Contract called the "Letter of Acceptance") shall name the sum which the Employer will pay the Contractor in consideration of the execution, and completion of the Works by the Contractor as prescribed by the Contract (hereinafter and in the Conditions of Contract called "the Contract Price").

The notification of award will constitute the formation of the Contract.

Upon the furnishing by the successful bidder of an acceptance letter, the Employer will promptly notify the other bidders that their bids have been unsuccessful.

**f. Signing of Contract Agreement**

At the same time that he notifies the successful bidder that its bid has been accepted, the Employer will send the bidder the Form of Contract Agreement provided in the bidding documents, incorporating all agreements between the parties.

Within 7 days of receipt of the Form of Agreement, the successful bidder shall sign the Form and return it to the Employer.

**g. Corrupt or Fraudulent Practices**

The Employer requires that the Contractor observe the highest standard of ethics during the procurement and execution of such contracts. In Pursuance of this policy, the Employer:

(a) defines, for the purposes of this provision, the terms set forth below as follows:

i. "*corrupt practice*" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves and/or those close to them, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; and

ii. "*fraudulent practice*" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition;

(b) EFL will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

## **4. TECHNICAL SPECIFICATIONS**

A strict adherence to the specifications provided in this document need not be over-emphasized; and as such all contractors are advised to strictly observe the requirements provided in this document either technical or otherwise.

Should any of the requirements contravene the Standards AS/NZ 3000:2018 a query should be lodged with the Energy Fiji Limited or its representative(s).

**Contractors are to ensure that the following PPE as table below in Table 1 shall be provided to ALL of its workers, and this list is also to be submitted as part of the Electrical Contractor’s Bid.**

<b>Personal Protective Equipment - Condition</b>						
Name of Personnel	Hard Hat	Safety Glass	Safety Boot	Gum Boot	Working Gloves	Reflective Vest

**Table 1: PPE to be provided by all workmen**

**GENERAL MATERIALS REQUIRED:**

1. Roller aerial clamp No1
2. Grade B galvanized pipe with minimum diameter of 100mm or Hardwood wooden pole treated to grade H5. The pole shall be QC stamped on the pole for verification by EFL.
3. Hard drawn cable 6mm<sup>2</sup> (**refer Table 2**)
4. PVC 6mm<sup>2</sup> black cable
5. PVC 6mm<sup>2</sup> Red cable
6. Entry box + 20mm adaptor
7. Earth rod- φ 12mm
8. Earth clips
9. Conduits, bends and/or elbow
10. 20mm galvanised saddle
11. 4mm PV green earth wire
12. Self-tap screws
13. J-hook
14. Anti -corrosion paint
15. 20mm adaptor lock nut (for PVC cable entry)

<b>Parameters</b>	<b>Specified Values</b>
Insulation Type & Material	V-90 insulated
Rating	600 to 1000 volts
Cross-sectional Area	2 x 6mm <sup>2</sup>
Conductor Material	Circular, stranded, plain hard drawn copper (Class 2)
Color of Insulation	Black
Manufacturing & Testing Standards	AS/NZS 5000.1
	AS/NZS 1125

	AS/NZS 1660
	AS/NZS 3008.1.1

**Table 2 Aerial mains specification**

**OTHER IMPORTANT NOTES & INSTRUCTIONS:**

- Any intermediate pole should be erected at maximum 40 meters apart with a pole cap where the aerial mains from the grid to the entry box is more than 40 meters.
- The minimum ground clearance to be 4.6 meters for area used by vehicles, 3 meters for areas not used by vehicles and 2 meters for cable crossing roofs and structures. A raiser may be used to achieve clearance provided it is earthed. The cross sectional area of the MEN should not be less than that of the main neutral conductor.
- The conduits are to be glued at the joints. The earth joints at the switchboard are to be soldered.
- Quality screws and nuts (such as brass screws) shall be used in the installation
- Adequate mechanical protection should be reinforced where the conductors pass through a structural member, or are fixed in position, within 50 mm from the face of the supporting member to which the lining roofing material is attached.

**5. PAYMENT TERMS & REQUIREMENTS**

Bidders must be acceptable to and comply with EFL’s payment schedule as shown in **Table 4**. Progressive Payments for each project portion undertaken will be made in the following manner upon completion of relevant tasks.

<b>Payment Schedule</b>	<b>Payment</b>
<p><b><u>Upon completion of all works</u></b></p> <p>Service mains connection to all the 5 houses as per discussion during site visit</p>	100%
<p><b>Retention / Defect Liability Period</b></p> <p>Payment will only be made after EFL Inspection teams approval is given and customer supplied with electricity</p>	

**Table 3: Payment Schedule**

LPO shall be made out by EFL to the successful contractor at the beginning of each phase

Each task mentioned above shall be vetted by EFL staff (Inspector/Construction Technician) upon Progress Inspection before payment is endorsed.

Once EFL endorsement is provided, bidder may then provide the invoice, and payment will be made as per EFL current payment policies and procedures (generally within 30 days of invoice)

**The invoice shall be accompanied by a copy of the latest project status report from the Contractor. Payment shall not be processed unless the invoice is submitted together with the Contractor's Project Status Report and completion certificate for each customer.**

## **6. TENDER SUBMISSION DETAILS**

Bidders are requested to upload electronic copies via Tender Link by registering their interest at: <https://www.tenderlink.com/efl>

**EFL will not accept any hard copy submission to be dropped in the tender box at EFL Head Office in Suva.**

This tender closes at 4.00pm (1600hrs) on Wednesday 1st March, 2023.

For further information or clarification please contact our Supply Chain Office on phone (+679) 3224360 or (+679) 9992400 or email us on [tenders@efl.com.fj](mailto:tenders@efl.com.fj)

All bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act.

**The lowest bid will not necessarily be accepted as the successful bid.**

The Tender Bids particularly the "Price" must be typed and not hand written.

Any request for the extension of the closing date must be addressed to EFL in writing three (3) working days prior to the tender closing date.

**Tender Submission via email or fax will not be accepted.**

## **7. GENERAL**

The lowest bid will not necessarily be accepted as the successful bid.

**All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse will be returned to the Tenderers.**

**For further information or clarification please contact our Supply Chain Office on phone (+679) 3224360 or (+679) 9992400**

**ALL BIDDERS MUST FILL IN THE TENDER SUBMISSION FORMS (SCHEDULE 1 TO 7) AS PART OF THEIR TENDER SUBMISSION**

## **8. CLOSING DATE**

Closing date of this tender will be Wednesday 1st March, 2023.

Tenders received **after 4:00pm (Fiji Time)** on the closing date of **Wednesday 1st March, 2023** will **not be considered**.

## **9. TENDER EVALUATION CRITERIA**

All bids will go through a normal tender evaluation process as per EFL's Tender Policy and Procedures.

The successful bidder will be advised of the outcome after completion of the Tender evaluation process, through which they may enter into a short-term agreement during award to delivery process.

The evaluation of the tender submissions will be weighted as per Table 5.

<b>No.</b>	<b>Components</b>	<b>Weighting (%)</b>
1	Price	40 %
2	Clarity of Bid & Tender Submission Forms & Schedules	15 %
3	Timeline for Completion	15 %
4	Quality of Products Used for Wiring	30%

**Table 4: Tender Evaluation Criteria**



## APPENDIX 1: LIST OF CUSTOMERS FOR DIVERSION OF SERVICE MAINS (SR128-21)

1. Name: Ms Sarina  
Ac #: 7500048622  
Mtr #: SD039352  
Address: P.O.Box 1087, Sigatoka  
Ph: 8304260

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2. Name: Insaan Ali  
Ac #: 1184850101  
Mtr #: SD3094030  
Address: P.O.Box 507, Sigatoka  
Occupant: Faiyaz  
Ph: 9208406

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3. Name: Satya Nand  
Ac #: 2631189010  
Mtr #: SD3052883  
Address: P.O.Box 496, Sigatoka  
Ph: 9288277

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4. Name: Hasina Bibi  
Ac #: 2634142710  
Mtr #: SD3111555  
Address: P.O.Box 820, Sigatoka  
Ph: 9817279

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5. Name: Sunil Dutt  
Ac #: 2631862610  
Mtr #: SD3062317  
Address: P.O.Box 1736, Sigatoka  
Ph: 9838169

**Contractor Name/Stamp**

## **SCHEDULE 1: TENDER FORM (EFL MR 58/2023)**

The following information has to be filled by the bidder and submitted with Tender Documents:

1. Company / Contractor's Name: \_\_\_\_\_
2. Contracting License Number: \_\_\_\_\_
3. Director/Owner(s): \_\_\_\_\_
4. Postal Address: \_\_\_\_\_
5. Email Address: \_\_\_\_\_
6. Phone Number: \_\_\_\_\_
7. Fax Number: \_\_\_\_\_
8. Office Location: \_\_\_\_\_
9. Facsimile & Skype: \_\_\_\_\_
10. Web Address: \_\_\_\_\_
11. TIN Number: \_\_\_\_\_
12. Company Registration Number: \_\_\_\_\_
13. FNPF Employer Registration Number : \_\_\_\_\_
14. Number of Branches & locations: \_\_\_\_\_
15. Years of Experience in House Wiring: \_\_\_\_\_

I hereby, declare that all the above information is correct.

*Signature:* \_\_\_\_\_

*Name:* \_\_\_\_\_

*Position:* \_\_\_\_\_

*Date:* \_\_\_\_\_

**Bidders are to ensure that the above Schedule is included as part of their bid. Failure to provide documentation for the above will disqualify the bid.**

**SCHEDULE 2: LIST OF PERSONNEL ENGAGED IN HOUSE-WIRING**

<b>Employee Full Name</b>	<b>Position</b>	<b>Wireman's License Number</b>	<b>TIN Number</b>	<b>FNPF Number</b>

**Contractor Name/Stamp**

Bidders are to ensure that the above Schedule is included as part of their bid. Failure to provide documentation for the above will disqualify the bid.

## SCHEDULE 3: COMPLIANCE CHECKLIST

<b>Contractor Name/Stamp</b>
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**Compliance** - The following documents are to be provided with the tender bid:

No.		Check (v)
1	Tax Compliance Certificate from FRCS	
2	Business Registration details	
3	FNPF Compliance Certificate	
4	Evidence of manpower employment (e.g. payroll listing, etc.)	
5	Project Team Composition of the team executing the works, including photo IDs, qualification of personnel	
6	Insurance cover details – <ul style="list-style-type: none"><li>• Public Liability,</li><li>• Workers Compensation</li><li>• Contractor’s all risk</li></ul>	
7	FNU Compliance Certificate	

Bidders are to ensure that the above Schedule is included as part of their bid. Failure to provide documentation for the above will disqualify the bid.

## SCHEDULE 4: SCHEDULE OF PRICES

Contractor Name/Stamp

Please enter unit rates and lump-sum prices in table below.

Recommended brands are highlighted in each description

The total Contract sum for of the works shall be: \$ \_\_\_\_\_ VIP.

### Costing

**Note:** For customers with existing power supply, provide pricing for diversion of service mains together with checking and ensuring electrical wiring compliance under **Part 1 labour**.

Material list for each Customer		
	Customer Name	Materials
1	Ms Sarina Bibi	Intermediate Pole [Grade B galvanized pipe with minimum diameter of 100mm or Hardwood wooden pole treated to grade H5], 36m x Hard drawn cable 6mm <sup>2</sup> , 1 * Entry box + 20mm adaptor, 2 * J – Hook, 1*5'' x ½'' galvanized bolt and nut and 2* No:1 aerial Clamps.
2	Insaan Ali	26m x Hard drawn cable 6mm <sup>2</sup> , 1 * Entry box + 20mm adaptor 2* No: 1 aerial Clamps and 1*5'' x ½'' galvanized bolt and nut
3	Satya Nand	29m x PVC 6mm <sup>2</sup> black cable, 29m * PVC 6mm <sup>2</sup> red cable, 7 Lengths orange conduits, 4 * bends / elbow, PVC glue, 1 * 20mm adaptor lock nut
4	Hasina Bibi	23m x Hard drawn cable 6mm <sup>2</sup> , 1 * Entry box + 20mm adaptor and 2* No:1 aerial Clamps, 1*5'' x ½'' galvanized bolt and nut, 2m * 4mm <sup>2</sup> PV green earth wire, 1 * Earth rod - φ 12mm <sup>2</sup> & 1* Earth clips
5	Sunil Dutt	28m x Hard drawn cable 6mm <sup>2</sup> , 1 * Entry box + 20mm adaptor and 2* No:1 aerial Clamps, 1*5'' x ½'' galvanized bolt and nut 18m * PVC 6mm <sup>2</sup> black cable, 18m * PVC 6mm <sup>2</sup> red cable, 5 Lengths orange conduits, 3 * bends / elbow, PVC glue, 1 * 20mm adaptor lock nut, 1 * J – Hook, 10 * 20mm galvanized saddle & 20 * Self-tap screws

Part 1: Price Schedule for New Power Supply			
Customer Name	Labour	Materials	Total Cost
1 Ms Sarina Bibi			
2 Insaan Ali			
3 Satya Nand			
4 Hasina Bibi			
5 Sunil Dutt			
<b>SUBTOTAL (PART 1)</b>			
Part 2: Other Costs			
Mobilation Costs to Site			
Demobilisation Costs from Site			
<b>SUBTOTAL (PART 2)</b>			
<b>GRAND TOTAL (SUM OF Part 1 &amp; 2 above)</b>			

# SCHEDULE 5: LIST OF MATERIALS

<u>Contractor Name/Stamp</u>
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## Materials

The table below consists of materials required to be installed at the sites. Ensure the models coincides with applicable standards.

Item No.	Description	Quantity	Brand
1	J-hook	3	
2	Roller aerial clamp No1	8	
3	Grade B galvanized pipe with minimum diameter of 100mm or Hardwood wooden pole treated to grade H5. The pole shall be QC stamped on the pole for verification by EFL.	1	
4	Hard drawn cable 6mm <sup>2</sup>	113m	
5	PVC 6mm <sup>2</sup> black cable	47m	
6	PVC 6mm <sup>2</sup> Red cable	47m	
7	Entry box + 20mm adaptor	4	
8	4mm PV green earth wire, Earth rod- $\phi$ 12mm & Earth clips	1	
9	Conduits, bends and/or elbow	12 Lengths conduits 7 * bends / elbow	
10.	Anti –corrosion paint	1 litre	
11	All other accessories not listed above		
12	20mm adaptor lock nut (for PVC cable entry)	2	
13	20mm galvanized saddle & Self-tap screws	10 – saddles 20 – self tap screws	
14	5“ x ½” galvanized bolt and nut	4	

Bidders are to ensure that the above Schedule is included as part of their bid. Failure to provide documentation for the above will disqualify the bid.

Note: Bidders are to do site visit and confirm the materials listed above as this is an estimate and provide the Data Sheets of the materials that has been quoted.

Contractor Name/Stamp

## **SCHEDULE 6: WORK SCHEDULE & TIMELINES**

This schedule sets out the timelines for each phase which corresponds to the payment schedule

	<b>EFL Guideline</b>	<b>Timeline from Contractor (weeks/days)</b>
Mobilization and commencement of Work	Within 7 days of Issue of LPO	
<b>Completion of Phase 1 (Lodgment of permit)</b> 1. Complete application form for alteration works for existing service mains for relocation of service mains for 5 customers	Within 2 weeks of issue of LPO	
<b>Completion of Phase 2 (Relocation of Service Mains)</b> 2. Complete relocation of service mains for 5 customers	Within 2 weeks of issue of LPO & Permit from EFL	
<b>TOTAL TIME TO COMPLETE HOUSE WIRING FOR ALL 5 CUSTOMERS</b>		

Bidders are to ensure that the above Schedule is included as part of their bid. Failure to provide documentation for the above will disqualify the bid.

## **SCHEDULE 7: HSE ANALYSIS & PLAN**

**Contractor Name/Stamp**

All bidders must provide a Safety Plan on how they will manage associated risks during the House Wiring Project

Bidders are to ensure that the above Schedule is included as part of their bid. Failure to provide documentation for the above will disqualify the bid.

## TENDER SUBMISSION CHECK LIST

***The Bidders must ensure that the details and documentation mention below  
must be submitted as part of their tender Bid***

Tender Number \_\_\_\_\_

Tender Name \_\_\_\_\_

1. Full Company / Business Name:

**(Attach copy of Registration Certificate)**

2. Director/Owner(s): \_\_\_\_\_

3. Postal Address: \_\_\_\_\_

4. Phone Contact: \_\_\_\_\_

5. Fax Number: \_\_\_\_\_

6. Email address: \_\_\_\_\_

7. Office Location: \_\_\_\_\_

8. TIN Number:

**(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))**

9. FNPF Employer Registration Number: \_\_\_\_\_ **(For Local Bidders only) ( Mandatory)**

10. **Provide a copy of Valid FNPF Compliance Certificate ( Mandatory- Local Bidders only)**

11. **Provide a copy of Valid FRCS (Tax) Compliance Certificate ( Mandatory Local Bidders only)**

12. **Provide a copy of Valid FNU Compliance Certificate ( Mandatory Local Bidders only)**

13. **Detailed company profile and Insurance Covers**

14. Contact Person:

I declare that all the above information is correct.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Sign: \_\_\_\_\_

Date: \_\_\_\_\_



## **Tender submission**

Bidders are requested to upload electronic copies via Tender Link by registering their interest at: <https://www.tenderlink.com/efl>

**This is due to COVID 19 restrictions on movements. Therefore, EFL will not accept any hard copy submission to be dropped in the tender box at EFL Head Office in Suva.**

**This tender closes at 4.00pm (1600hrs) on Wednesday, 01<sup>st</sup> March, 2023.**

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360** or **(+679) 9992400** or email us on [tenders@efl.com.fj](mailto:tenders@efl.com.fj)

**The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act.**

The lowest bid will not necessarily be accepted as the successful bid.

**The Tender Bids particularly the “Price” must be typed and not hand written.**

**Any request for the extension of the closing date must be addressed to EFL in writing three (3) working days prior to the tender closing date.**

**Tender SubTender Submission via email or fax will not be accepted.**