

Tender for Sale of Obsolete and Scrap Items



MR 150/2024

Sale of Obsolete and Scrap Items - Non Metal (Open to all Bidders)

THE COMPANY - EFL

Energy Fiji Limited (EFL) is solely responsible for Supplying power throughout the Fiji Islands. Power is supplied through Hydro, Diesel and Wind mill generators located in different parts of Fiji.

The operations of the company are organized into three geographically defined divisions, Which correspond to the national administrative divisions. These divisions are:

1. Central/Eastern based in the capital, Suva
2. Western based in the city of Lautoka
3. Northern based in the town of Labasa

Suva and Lautoka are on the island of Viti Levu with main warehouse while Labasa is the Commercial Centre of the island of Vanua Levu. Lautoka warehouse is designated as the **Central Stores**.

Purpose and description of the Tender

The Energy Fiji Limited (EFL) is requesting sealed Bid / Proposal for Sale of Obsolete and Scrap Items - Non Metal Items (Open to all Bidders) located at its Warehouse in Kinoya as per list below.

Tender Submission

It is a mandatory requirement for the bidders to include the following information with their Tender submission:

1. Business Trading name
2. Business location and address
3. Name and ID of the authorized person acting on behalf of the company

KINOYA

| No | Item Description | Quantity | Item Location | Metal / Non Metal |
|-----------|------------------------------------|-----------------|-------------------------|--------------------------|
| 1 | Used & Damaged Concrete | 1 Lot | Pole Yard | Non-Metal |
| 2 | Used/Damaged Electricity Meters | 1 Lot | Stores (Outside) | Non-Metal |
| 3 | Used Damaged Tent | 1 Lot | Stores | Non-Metal |
| 4 | Assorted Tools (Drill/Chainsaw) | 1 Lot | Stores | Non-Metal |
| 5 | Assorted Furniture (Chairs/Tables) | 1 Lot | Stores | Non-Metal |
| 6 | Old Used Fridge | 3 Each | Stores | Non-Metal |
| 7 | Assorted Used Tyres | 1 Lot | Stores | Non-Metal |
| 8 | Write-Off Old/Damaged Stock Items | 1 Lot | Stores | Non-Metal |
| 9 | Old Roofing Iron | 1 Lot | Scrap Yard | Non-Metal |
| 10 | Wooden Cable Drums | 1 Lot | Scrap/Transmission Yard | Non-Metal |
| 11 | Assorted Insulators/Bolts & Nuts | 1 Lot | Scrap Yard | Non-Metal |

TENDER CHECKLIST

The Bidders must ensure that the details and documentation mention below must be submitted as part of their tender Bid

Tender Number _____

Tender Name _____

1. Full Company / Business Name: _____

(Attach copy of Registration Certificate)

2. Director/Owner(s): _____

3. Postal Address: _____

4. Phone Contact: _____

5. Fax Number: _____

6. Email address: _____

7. Office Location: _____

8. TIN Number: _____

(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))

9. FNPF Employer Registration Number: _____ **(For Local Bidders only) (Mandatory)**

10. **Provide a copy of Valid FNPF Compliance Certificate (Mandatory- Local Bidders only)**

11. **Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)**

12. **Provide a copy of Valid FNU Compliance Certificate (Mandatory Local Bidders only)**

13. Contact Person: _____

I declare that all the above information is correct.

Name: _____

Position: _____

Sign: _____

Date: _____

Information required for this Tender Check List *(Please Tick & Enter the page number of the Submission)*

| | | |
|--------------------------|--|----------------|
| <input type="checkbox"/> | Company Profile (Including Director(s) Owner(s)) | Page NO. _____ |
| <input type="checkbox"/> | Certificate of Business Registration | Page NO. _____ |
| <input type="checkbox"/> | Business License | Page NO. _____ |
| <input type="checkbox"/> | TIN Number | Page NO. _____ |
| <input type="checkbox"/> | Vat Registration | Page NO. _____ |
| <input type="checkbox"/> | FNPF Registration Number | Page NO. _____ |
| <input type="checkbox"/> | Evidence of Workman Compensation Insurance Cover | Page NO. _____ |
| <input type="checkbox"/> | Evidence of Public Liability Insurance Cover | Page NO. _____ |
| <input type="checkbox"/> | HSE Certification & Policies | Page NO. _____ |
| <input type="checkbox"/> | Previous Work Experience/Customer Reference | Page NO. _____ |
| <input type="checkbox"/> | Knowledge & Expertise of Staff <i>(Key Employee Profile. Curriculum Vitae....etc)</i> | Page NO. _____ |
| <input type="checkbox"/> | Cost Proposal | Page NO. _____ |
| <input type="checkbox"/> | Description & Quality of Product/Service | Page NO. _____ |
| <input type="checkbox"/> | Price Validity of Product/Service | Page NO. _____ |
| <input type="checkbox"/> | Warranty/Guarantee of Product/Service | Page NO. _____ |
| <input type="checkbox"/> | Other Information Regarding this Tender | Page NO. _____ |

To be filled and accompanied with the Tender Proposal Documents

Tender submission

Bidders are requested to upload electronic copies via Tender Link by registering their interest at:

<https://www.tenderlink.com/efl>

EFL will not accept any hard copy submission to be dropped in the tender box at EFL Head Office in Suva.

This tender closes at 4.00pm (1600hrs) on Wednesday 01st May, 2024.

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360** or **(+679) 9992400** or email us on tenders@efl.com.fj

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act. Bidders are to clearly state the percentage of VAT that is applicable to the bid prices.

The lowest bid will not necessarily be accepted as the successful bid.

The Tender Bids particularly the “Price” must be typed and not hand written.

Any request for the extension of the closing date must be addressed to EFL in writing three (3) working days prior to the tender closing date.

Tender Submission via email or fax will not be accepted.