

REQUEST FOR PROPOSAL (RFP)



Supply & Installation of CCTV Cameras and Monitoring Solution for NCC Vuda

MR 278/2024

1. Purpose and Description of Project

Energy Fiji Limited (EFL) is seeking proposals for the supply & installation of a Video Surveillance IP Cameras & Monitoring Solution at the EFL NCC in Vuda, Lautoka.

The solution must comply with Technical Requirements and specification outlined in section 4. Bids from interested parties must include the following information.

1. A brief description and history of the company.
2. Proven ability to supply according to the specifications and schedule
3. A list of existing customers, preferably in Fiji, including references whom we may contact.

2. Eligibility Criteria/Pre-qualification of the Bidder

The supplier should be an authorized distributor or reseller and service provider for the above-mentioned solution.

3. Evaluation criteria of the qualified Bidders:

Description	Weight
1. Compliance to Requirements Checklist	35 %
2. Proven ability of vendor to supply the requirements	15 %
3. Experience in providing post-installation support to a pre-arranged degree of Satisfaction Level/s.	10 %
4. Cost	40 %

4. Solution Requirements

EFL will require the following with the specifications outlined in the General & Technical Requirements.

Bids must provide a full Bill of Materials with itemized costs.

Prospective bidders are welcome to a site survey on the following tentative date: 28th, August 2024 10am

All proposals must comply with the requirements set out below. The bidders are encouraged to do a site survey and propose a solution that they consider best and one that would satisfy EFL’s requirements.

The proposal must include in detail, all necessary technical requirements needed to operate the solution

a. General Requirements

Please include this table in the proposal indicating compliance to the proposed solution.
Video Retention Requirement 90 Days.

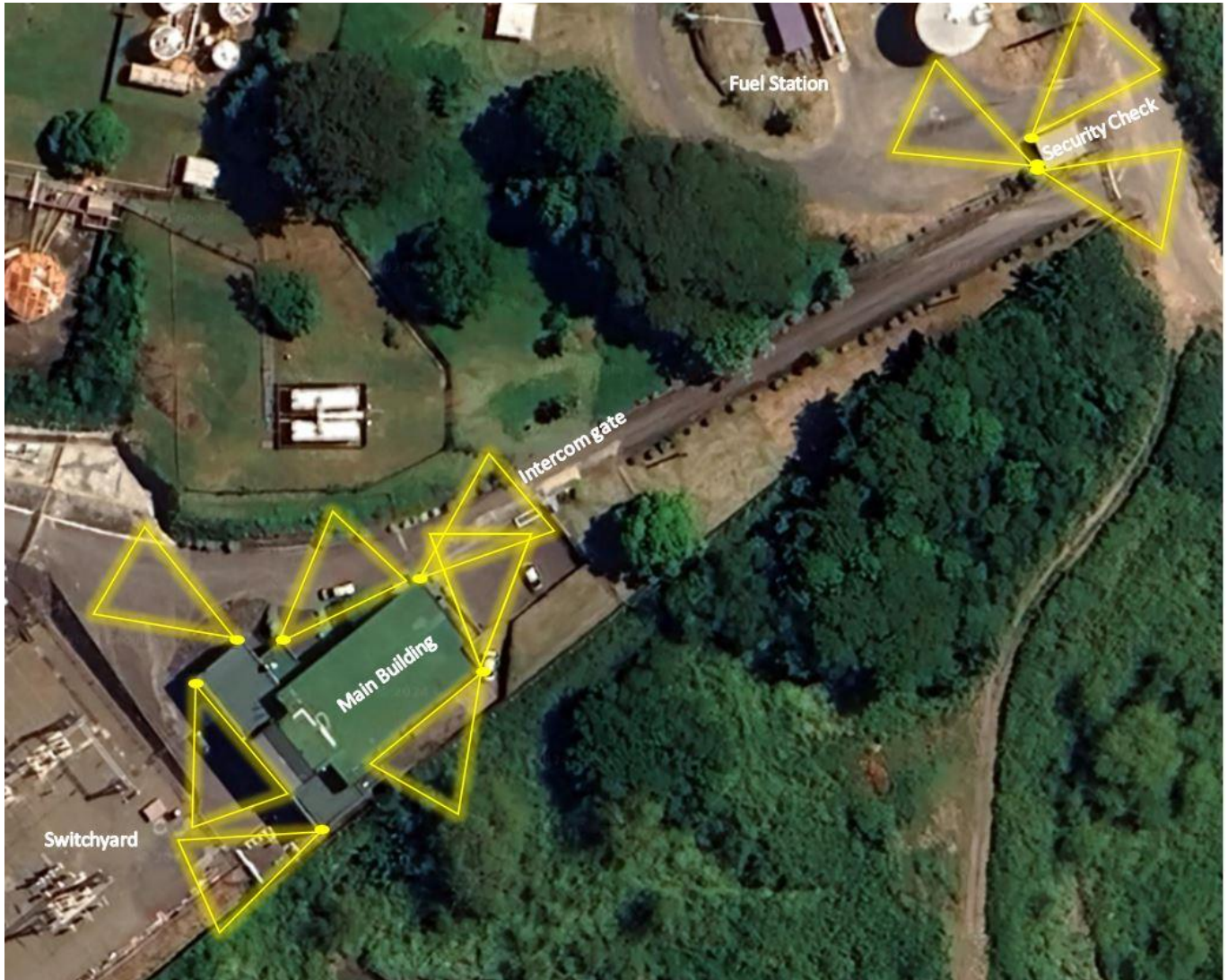
Location	Outdoor Camera	Indoor Camera
Security Check	3	
Main Building	7	
Main Building Floor 1		6
Main Building Floor 2		3
TOTAL	10	9

b. Technical Requirements

Please include this table in the proposal indicating compliance to the proposed solution.

Description	Compliance Checklist (Y/N)
Camera	
Field of view:	
Horizontal 36° - 112°	
Vertical 20° - 57°	
Diagonal 42° - 138°	
Lens adjustment range:	
Tilt 65°	
Rotation +/- 90°	
Pan 354°	
Video	
1080p HD video recording (1920×1080) with H.264 encoding, up to 20fps	
Optimized retention settings (scheduling and motion-based) for variable retention	
High dynamic range (HDR)	
Networking	
1× 10/100/1000 Base-T Ethernet (RJ45)	
Power	
Power consumption: 12.95W maximum via 802.3af PoE	
Features	
Dynamic day-to-night transition with IR illumination	
Motion alerts	
Ratings	
IK08 vandal-resistance	
Warranty	
3-year hardware warranty with advanced replacement	
Screen	
60 - 65inch 4K SMART with HDMI cable (40-60Meter depending on NVR and screen location)	

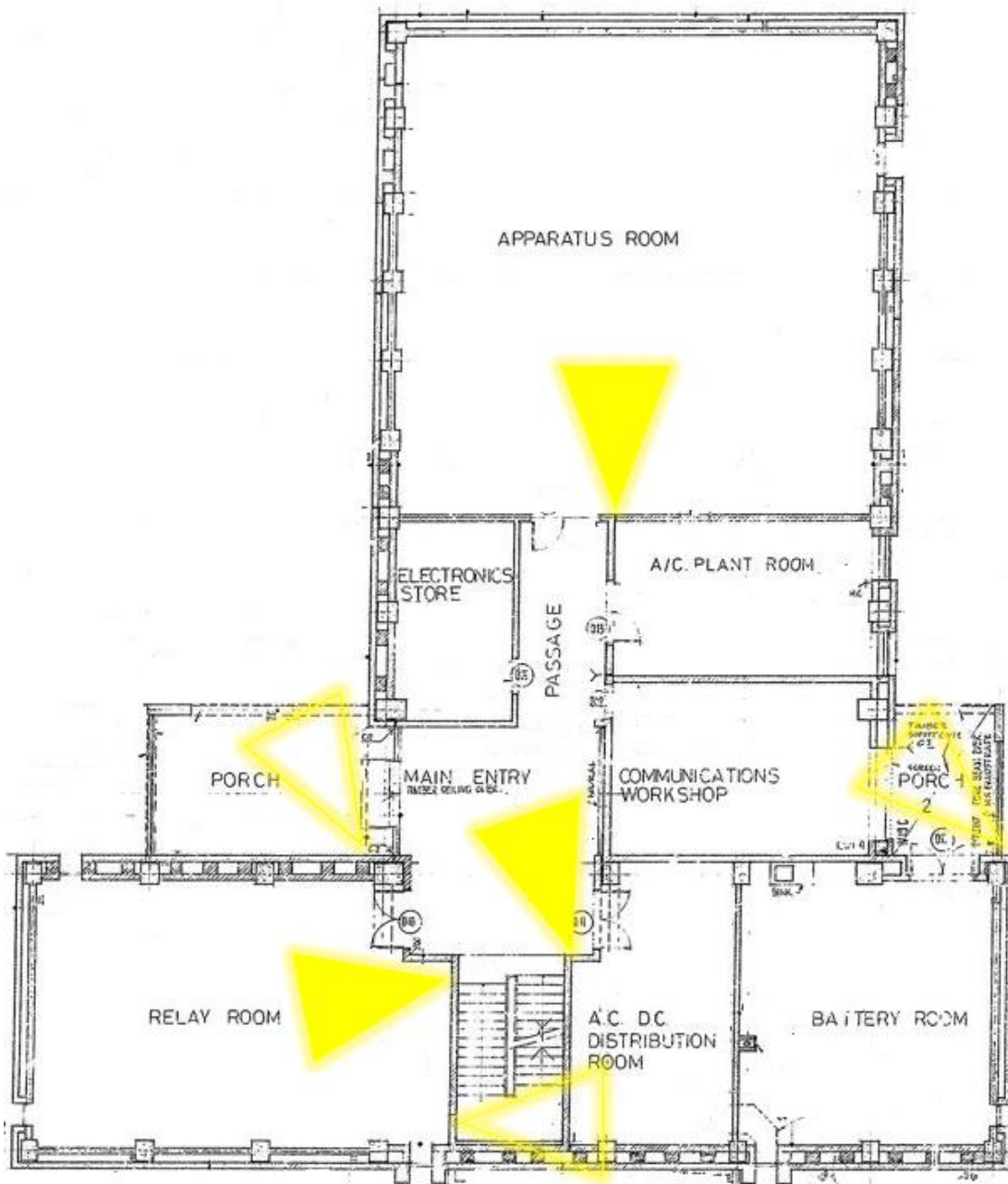
Building outline with camera placements. (Outdoor)



Vendors are free to propose alternative camera placements that may provide better coverage than the above.

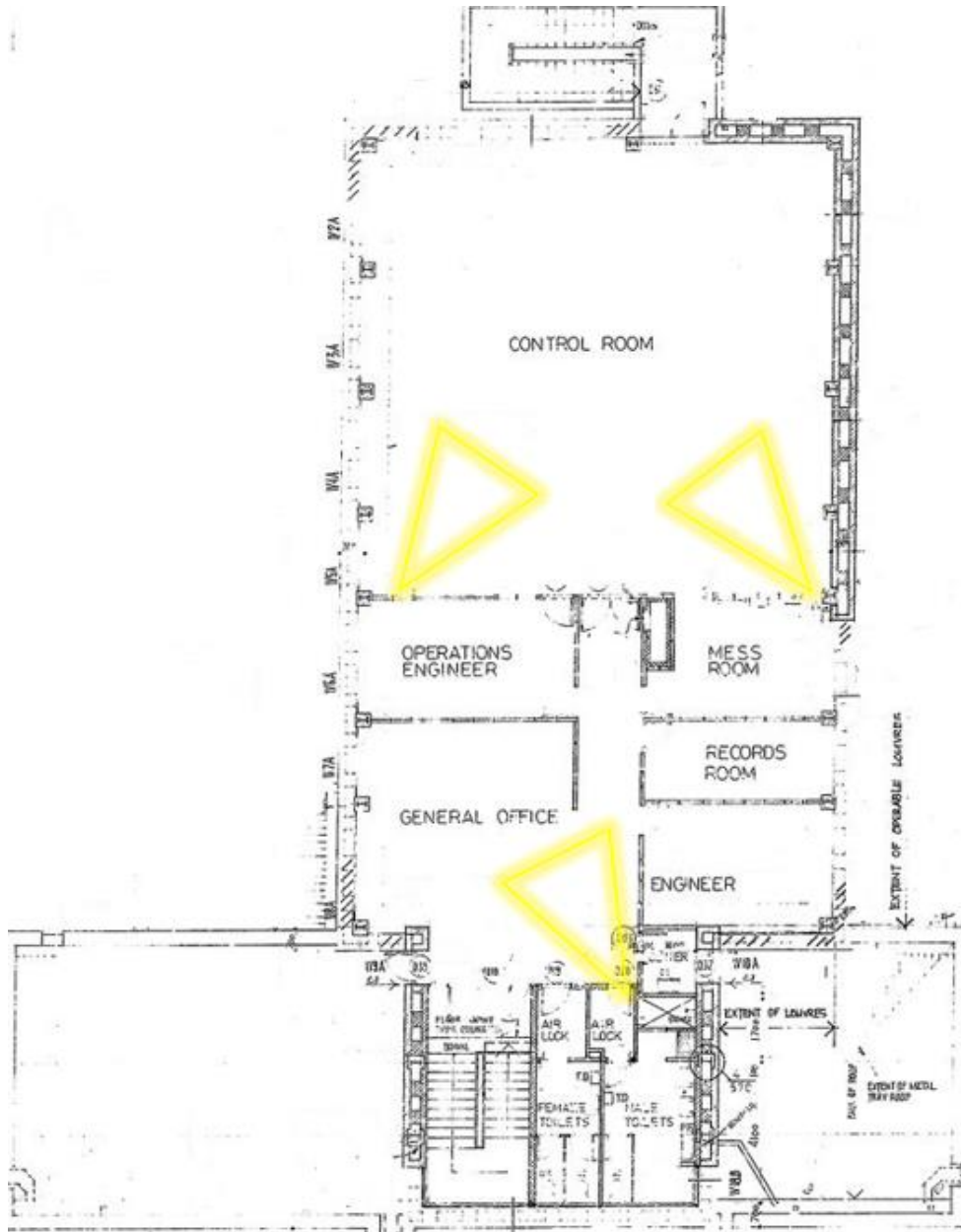
Building outline with camera placements. (Indoor)

- Floor 1



Building outline with camera placements. (Indoor)

- Floor 2



5. Product Support

Please include full details of the ongoing support and maintenance for the solution proposed.

- i) Service Levels and Definitions
- ii) Support Services
- iii) Firmware or solution Upgrades

6. Delivery

The selected supplier shall deliver all required hardware, software and solutions to the EFL NCC, located at Vuda, Lautoka. Please specify the solution delivery period in the bid, along with a scope of works for the installation complete with timelines.

7. Bidder Submittals

Please indicate on your submittal if you meet all the requirements and guidelines specified in this document. Your submittals should include the following as a minimum:

- Proposal for Supplies Products and/or Services
- Scope of Works
- Business Certifications

The Proposal for Supplies or Services must clearly itemize all costs in this format.

	NCC Vuda	
	Qty	Cost
Camera Type 1		
Camera Type 2		
NVR		
Screens		
Installation Materials (fully itemized)		
Installation Cost		

8. Submission of Tenders

Tenders must be lodged no later than 4:00pm, on Wednesday 4th September 2024.

9. Amendment of RFP

The EFL may, at its sole and absolute discretion, vary, add to, or amend the terms of this RFP, including the nature and/or scope of the products and/or services required under this RFP and any other subject matter to which this RFP relates.



10. Cancellation/Termination of RFP

The EFL may, at its sole and absolute discretion, cancel, suspend, terminate or abandon part or the whole of this RFP, at any time prior to the execution of a formal written agreement without any liability.

11. Due date for Tenders

Tenders received after the closing date of 4th September 2024 will not be considered.



Schedule A - Bidder Details

The Bidder shall provide all the necessary information specified in the tables below:

General			
The registered name of the Bidder:			
Business address for correspondence: <i>(Location, Street , Locality City, Pin Code, Country, Telephone, Facsimile, Email Other)</i>			
Contact name of the Authorized Person:			
Contact's position: <i>Contact addresses if different from above</i> <i>Locality City, Pin Code</i> <i>Location, Street, Country, Telephone, Facsimile, Email, Web address</i>			
Business structure:			
Financial standing (Information designed to give client confidence in the financial competence of the BIDDER.) Audited financial accounts for past three years shall be included in appendix.			
Total current employees :			
Sales Turnover	2021	2022	2023
Net profit before tax	2021	2022	2023
Company Profile(s)			
Reference Sites (Use separate schedule formats for this response) [Details of at least two similar Projects in the last 5 years (including contact details) which will demonstrate the Bidder ability to carry out the functions for this project in a timely and professional manner.]			
Designated Staff	Name	Position	Project Designation

Schedule B - Customer Details of the Bidder

Details to be submitted by the Bidders about their experience with successful customers/sites/organizations:

Experience of similar implementation
Project Name:
Project Location:
Client Name:
Client address:
Client contact/reference person(s): <i>Name</i> <i>Address – if different from above</i> <i>Telephone</i> <i>Facsimile</i>
Mobile Phone
Email address
Man-months effort:
Name of senior project staff: <i>Project Director</i> <i>Project Manager</i> <i>Other</i>
Nature of the Project:
Role of the company, whether complete end-to-end involvement or for a particular module:

TENDER CHECKLIST

The Bidders must ensure that the details and documentation mention below must be submitted as part of their tender Bid

Tender Number _____

Tender Name _____

1. Full Company / Business Name: _____

(Attach copy of Registration Certificate)

2. Director/Owner(s): _____

3. Postal Address: _____

4. Phone Contact: _____

5. Fax Number: _____

6. Email address: _____

7. Office Location: _____

8. TIN Number: _____

(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))

9. FNPF Employer Registration Number: _____ **(For Local Bidders only) (Mandatory)**

10. **Provide a copy of Valid FNPF Compliance Certificate (Mandatory- Local Bidders only)**

11. **Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)**

12. **Provide a copy of Valid FNU Compliance Certificate (Mandatory Local Bidders only)**

13. Contact Person: _____

I declare that all the above information is correct.

Name: _____

Position: _____

Sign: _____

Date: _____

Tender Submission - Instruction to bidders

Bidders are requested to upload electronic copies via Tender Link by registering their interest at: <https://www.tenderlink.com/efl>

EFL will not accept any hard copy submission to be dropped in the tender box at EFL Head Office in Suva.

This tender closes at 4.00pm (1600hrs) on Wednesday 04th September, 2024.

For further information or clarification please contact our Supply Chain Office on phone (+679) 3224360 or (+679) 9992400 or email us on tenders@efl.com.fj

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act. Bidders are to clearly state the percentage of VAT that is applicable to the bid prices.

The lowest bid will not necessarily be accepted as the successful bid.

The Tender Bids particularly the “Price” must be typed and not hand written.

Any request for the extension of the closing date must be addressed to EFL in writing three (3) working days prior to the tender closing date.

Tender Submission via email or fax will not be accepted.