



ENERGY FIJI LIMITED

BIDDING DOCUMENT

MR 401/2024

**SUPPLY OF CLASS 2 AND CLASS 4
INSULATED SLEEVES**

INVITATION TO TENDER

The Energy Fiji Limited (“The Employer”) invites sealed bids from suitable companies for the supply, packing and transporting of Class 2 and Class 4 Insulated Sleeves designed for use by personnel performing maintenance on or near live high voltage electrical lines.

All tenders for the contract shall be submitted on the appropriate forms provided and shall include the completed price schedule, technical schedule etc. The bid shall be on the basis of a lump sum contract based on firm prices.

During evaluation of tenders the company will invite a tenderer or tenderers for discussions, presentations and any necessary clarification before awarding of the contract.

The tender submissions close on Wednesday 11th December, 2024 at 1600hrs (local) Fiji Time.

Further information for this tender may be acquired from:

Mr. Jitendra Reddy,
Manager Procurement, Inventory & Supply Chain
Supply Chain Office,
2 Marlow Street,
Private Mail Bag, Suva
or email: tenders@efl.com.fj

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1 Introduction

Energy Fiji Limited [EFL] is a sole electricity utility business unit in Fiji responsible for the power generation, transmission, distribution and retailing to its valued customers around the nation.

The guidelines of this document, in alignment with the relevant referenced standards, shall be the basis for the manufacturers to submit tender bids to supply the required liveline personal protective equipment to Energy Fiji Limited as the needs arises.

2 Technical Specifications

The supplier shall provide Class 2 and Class 4 Insulated Sleeves that comply with the specifications outlined in table below.

Specification	Requirement	Response
Material	High-grade insulating rubber or composite material.	
AC Maximum Use Voltage	Class 2 sleeves - 17kV	
	Class 4 sleeves - 36kV	
AC Proof Tests	Class 2 sleeves - Withstands voltage up to 20 kV	
	Class 4 sleeves - Withstands voltage up to 40 kV	
DC Proof Test	Class 2 sleeves - Withstands voltage up to 50kV	
	Class 4 sleeves - Withstands voltage up to 70kV	
Temperature Range	Operable between -20°C to +50°C.	
Resistance Properties	Flame-resistant, UV-resistant, ozone-resistant.	
Compliance Standards	ASTM D1051, IEC 60984, AS/NZS 5804	
Color	Bi-color: Yellow over Red/ Black over Yellow/ Black over Orange	
Markings	Permanent markings with class, voltage rating and manufacturers details	
Sleeve Type	Curved Elbow	
Sizes	Regular - (Please refer to Section 4 - Size Guide)	
Storage	Storage for each pair of sleeves to be provided.	

3 Packaging and Marketing

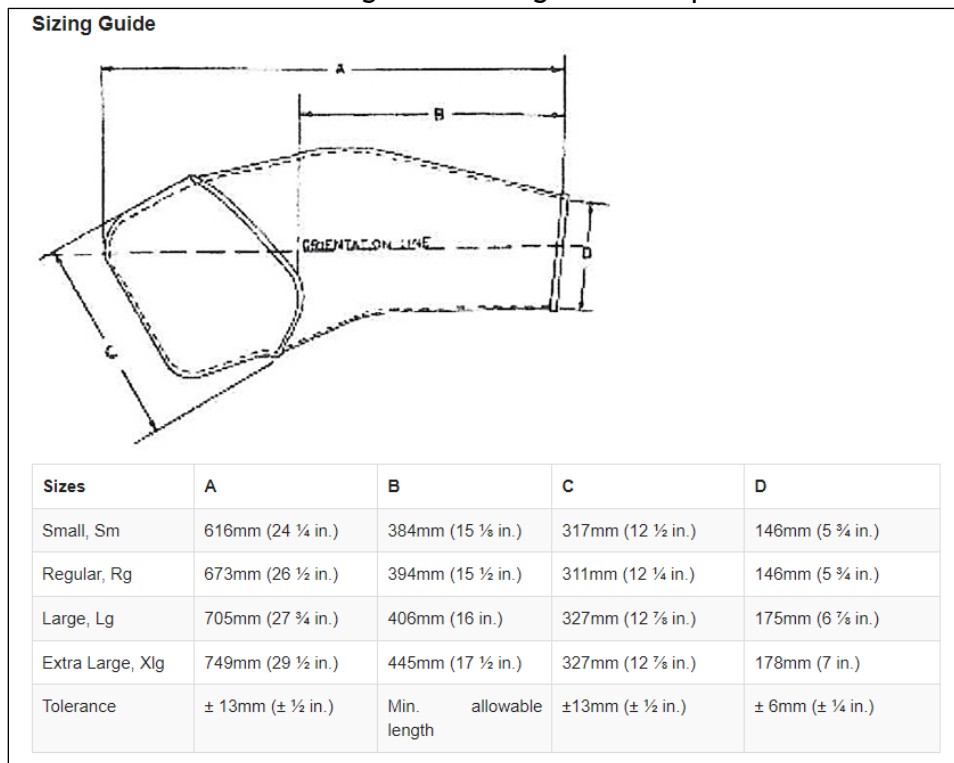
The packaging of items by the bidder must ensure that they are capable of being delivered undamaged giving due consideration to the quantity, distance of transportation and the preferred method of handling at each location.

Each packaged lot shall be marked with the following information:

- Company Name
- Purchase Order Number
- Contact No.
- Item Description

4 Sizing

Sizing of the sleeves should be according to the size guide chart provided below:



5 Warranty and Support

Each Sleeve (Class 2 and Class 4) should be warranted for a minimum of 12 months against defects in materials and workmanship. The supplier must offer post-purchase support, including repair or replacement services within the warranty period, if needed.

6 Supplier Qualifications

Suppliers must have a proven record in manufacturing or supplying high-voltage PPE, with references from previous clients in the utilities or industrial sector. Suppliers must have ISO 9001 or equivalent certification for quality management. Documentation of compliance with standards must be included with the tender submission.

7 Delivery & Training

The bidder is to state the estimated time of delivery from issue of purchase order (preferably 6 weeks from the issue of purchase order). Maximum allowable delivery time to be 6 weeks from issue of Purchase Order. The items to be delivered to Suva port.

If required, the supplier should provide training for personnel on proper usage, maintenance, and storage of the sleeves. Appropriate user manual and guide to be provided with the bid.

8 Payment Terms

The payment will be done within thirty (30) days after the goods and services have been delivered/received in satisfactory condition and upon submission of invoice with other required and related documents. There will be no advance payments done on the items being provided.

9 Price Schedule and Validity

a. Price Schedule

All bidders are strictly provide the currency and incoterm (CFR preferred) for the items supplied.

<i>Description</i>	<i>Class</i>	<i>Size</i>	<i>Quantity Required</i>	<i>Unit Price (1 pair)</i>	<i>Currency</i>	<i>Incoterm (CFR Preferred)</i>	<i>Total Cost</i>
Live-line Sleeves with storage bags	2	Regular	16 pair				
	4	Regular	16 pair				

Note:

- Prices must be rounded to two decimal places.
- *Hand Written bids will not be accepted. All bids must be typed.*
- *All prices shall state the currency of bid. For Fijian dollars (FJD) bids should be VAT inclusive i.e. FJD VIP. Where a bidder bids in FJD VEP, then VAT exemption certificate must be supplied with bid.*
- The above table must be submitted with bidding document

b. Price Validity

The prices must be valid for a minimum of 120 days from date of close of tender. In exceptional circumstances, EFL may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing.

10 Appendix

a. Technical Schedule

This schedule shall be completed and submitted with the offer. (Refer to Technical Specifications). Failure to fill in the technical specifications with the compliance evidences, the bid will be disqualified.

b. Submission Requirement

All tenderers are required to complete and submit a copy of the submission requirements with their bid submissions.

Mandatory Compliance

- i. Company Registration Certificate
- ii. Price in CFR incoterm for overseas bidders or FJD VIP for local bidders
- iii. Price Validity (preferred 120 days)
- iv. Evidence of other utility using product offered
- v. Minimum warranty period from time of acceptance of items (1 year)
- vi. Evidence of confirmation for international standards
- vii. FPNF Compliance Certificate (local bidders)
- viii. FRCS Compliance (local bidders)
- ix. FNU Compliance (local bidders)

Requirements	Weighting
Completed Technical Specification Table with Bidder's Response (Yes/No)	30
Validity of bid (120 days required) (Yes/No)	5
Payment conditions (30 days account)	10
Delivery Term (CFR)	10
Quality management system used in the production of the Supply of Sleeves. (attach certificate)	10
Minimum warranty period from time of acceptance of item(s). (1 year)	10
Testing methodology for confirmation of conformance to international specification & standard.	10
Evidence of confirmation for international standards (provide certificate)	15

TENDER CHECKLIST

The Bidders must ensure that the details and documentation mention below must be submitted as part of their tender Bid

Tender Number _____

Tender Name _____

1. Full Company / Business Name: _____

(Attach copy of Registration Certificate)

2. Director/Owner(s): _____

3. Postal Address: _____

4. Phone Contact: _____

5. Fax Number: _____

6. Email address: _____

7. Office Location: _____

8. TIN Number: _____

(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))

9. FNPF Employer Registration Number: _____ **(For Local Bidders only) (Mandatory)**

10. **Provide a copy of Valid FNPF Compliance Certificate (Mandatory- Local Bidders only)**

11. **Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)**

12. **Provide a copy of Valid FNU Compliance Certificate (Mandatory Local Bidders only)**

13. Contact Person: _____

I declare that all the above information is correct.

Name: _____

Position: _____

Sign: _____

Date: _____

Tender submission

Bidders are requested to upload electronic copies via Tender Link by registering their interest at: <https://www.tenderlink.com>

EFL will not accept any hard copy submission to be dropped in the tender box at EFL Head Office in Suva.

This tender closes at 4.00pm (1600hrs) on Wednesday 11th December, 2024.

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360** or **(+679) 9992400** or email us on tenders@efl.com.fj

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act. Bidders are to clearly state the percentage of VAT that is applicable to the bid prices.

The lowest bid will not necessarily be accepted as the successful bid.

The Tender Bids particularly the “Price” must be typed and not hand written.

Any request for the extension of the closing date must be addressed to EFL in writing three (3) working days prior to the tender closing date.

Tender Submission via email or fax will not be accepted.