



ENERGY FIJI LIMITED

TENDER DOCUMENT

MR 60/2025

**PREFERRED SUPPLIER FOR THE
SUPPLY OF CONCRETE CULVERTS IN
CENTRAL DIVISION**

Section 1. Instructions to Bidders

- 1. Scope of Bid** The Energy Fiji Limited (Hereinafter referred to as “The Purchaser”), wishes to receive bids for Supply of Concrete Culverts as Specified in these Bidding Documents.
- 2. Eligible Bidders** The successful bidder will be expected to supply concrete culverts for a minimum of 3 years.
This invitation to bid is open to bidders who have sound financial Background and have previous experience in this area.
- 3. Cost of Bidding** The bidder shall bear all costs associated with the preparation and submission of its bid and the Employer will in no case be responsible or liable for those costs.
- 4. Deadline for Submission of Bids** Bids must be received by the Employer at the address specified above no later than **1600 hours (Fiji Time) Wednesday 5th February, 2025.**

The Employer may, at its discretion, extend the deadline for submission of bids by issuing an addendum, in which case all rights and obligations of the Employer and the bidders previously subject to the original deadline will thereafter be subject to the deadlines extended.
- 5. Late Bids** Any bid received by the Employer after the deadline for submission of bids prescribed will be rejected and returned unopened to the bidder.
- 6. Employer's Right to Accept any Bid and to Reject any or all Bids** The Employer reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Employer's action.

Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful bidder through an official award letter.
- 7. Notification of Award** The notification of award will constitute the formation of the Contract.

Upon the furnishing by the successful bidder of a performance security, the Employer will promptly notify the other bidders that their bids have been unsuccessful.

8. Signing of Contract Agreement

At the same time that he notifies the successful bidder that its bid has been accepted, the Employer will send the bidder the Form of Contract Agreement provided in the bidding documents, incorporating all agreements between the parties.

Within 7 days of receipt of the Form of Agreement, the successful bidder shall sign the Form and return it to the Employer.

9. Corrupt or Fraudulent Practices

The Employer requires that the Contractor observe the highest standard of ethics during the procurement and execution of such contracts. In Pursuance of this policy, the Employer:

(a) defines, for the purposes of this provision, the terms set forth below as follows:

(i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves and/or those close to them, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; and

(ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to

The detriment of the Employer, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition;

(b) The EFL will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

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1.0 GENERAL DESCRIPTION AND WORK SCOPE

EFL request reputable supplier for the supply concrete culverts, which will be used for operation and maintenance work for EFL in the Central Division.

The requirements for the Supply of Concrete Culverts shall comply with AS/NZS 4058:2007 and manufactured as per specification listed in this document.

In case of any deviation from the mentioned, the bidder shall bring into notice the same along with its offer. In absence of such deviation, it will be presumed that Culverts offered is exactly similar to the specification.

The bidder(s) will be evaluated on the quality, durability of the design and the overall quotation of the tender itself.

2.0 CULVERT DESIGN & PRICING

The bidder shall comply with AS/NZS 4058:2007 standard in manufacturing of the Rubber Ring Joint (RRJ) Class 2 Culverts. Each culvert shall be supplied with Rubber Rings and the prices shall be included in the unit cost of the culverts.

The following quantity and dimensions are required which are mentioned in the table below.

No.	Culverts Size (mm)	Length of Each Culvert (meters)	Bidders Unit Price (FJD VEP)
1	600	2.44	
2	900	2.44	
3	1200	2.44	
4	1500	2.44	

Note: Bidders are requested to utilize the above table to submit prices.

Price Validity: The prices quoted by the Tenderers in response to this tender shall remain valid for a period of 90 days from the submission deadline date specified in the tender documents. During this validity period, the Tenderers shall be bound by the price quoted and shall not be revised or amended.

3.0 DELIVERY

Successful bidder will be responsible for the delivery of culverts to Energy Fiji Limited's Kinoya depot.

Upon signing of contract, EFL will issue a Purchase order for the required quantities at its sole discretion. Bidders shall only commence manufacture upon the receipt of EFL purchase order.

4.0 PAYMENT TERMS

All prices submitted shall be in FJD VEP. The payments shall be made within 30 days after the receipt of the invoice from the bidder.

5.0 VALIDITY OF SUPPLY PERIOD

Preferred for a period of 3 years. The estimated annual usage projection is approximately 10 culverts per size, subject to variation based on job requirements

TENDER CHECKLIST

The Bidders must ensure that the details and documentation mention below must be submitted as part of their tender Bid

Tender Number _____

Tender Name _____

1. Full Company / Business Name: _____

(Attach copy of Registration Certificate)

2. Director/Owner(s): _____

3. Postal Address: _____

4. Phone Contact: _____

5. Fax Number: _____

6. Email address: _____

7. Office Location: _____

8. TIN Number: _____

(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))

9. FNPf Employer Registration Number: _____ **(For Local Bidders only) (Mandatory)**

10. **Provide a copy of Valid FNPf Compliance Certificate (Mandatory- Local Bidders only)**

11. **Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)**

12. **Provide a copy of Valid FNU Compliance Certificate (Mandatory Local Bidders only)**

13. Contact Person: _____

I declare that all the above information is correct.

Name: _____

Position: _____

Sign: _____

Date: _____

Tender submission

Bidders are requested to upload electronic copies via Tender Link by registering their interest at: <https://www.tenderlink.com>

EFL will not accept any hard copy submission to be dropped in the tender box at EFL Head Office in Suva.

This tender closes at 4.00pm (1600hrs) on Wednesday 5th February, 2025.

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360** or **(+679) 9992400** or email us on tenders@efl.com.fj

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act. Bidders are to clearly state the percentage of VAT that is applicable to the bid prices.

The lowest bid will not necessarily be accepted as the successful bid.

The Tender Bids particularly the “Price” must be typed and not hand written.

Any request for the extension of the closing date must be addressed to EFL in writing three (3) working days prior to the tender closing date.

Tender Submission via email or fax will not be accepted.