



CLAIM FOR CREDIT BALANCE REFUND – DIRECT DEBIT

Date: ____/____/____

Name of Customer: _____ Company Name: _____

Customer No.: _____ Amount: \$

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Mode of Dispatch ☐ Direct Debit

Bank Name: _____

☐ Local Bank

Bank Account: _____

☐ International Bank***

Account Holder: _____

***note all RBF charges will be deducted

***check with your bank for swift details

Phone No. _____

Residential Address: _____ Postal address: _____

Customer Signature: _____ Company Stamp: _____

Note: ***For any refund below \$500 to any individual can be dispatched in cash at our Cashier's [Lautoka/Labasa/Suva]

[Attach the following documents]

- Snip of the Bank Statement or Internet Banking details for the nominated bank above.
- Domestic customers
 - Valid ID – Voters Card/Drivers Licence or Passport
- Commercial/Business customers:
 - Copy of Company Registration and Official Request Letter on L/Head
 - Valid ID – Voters Card/Drivers Licence or Passport – authorised personnel
- Deceased Customers [Copy of Registered Will or Copy of Probate with Personal ID of appointed recipient]

Note: If business customers want the deposit remitted to the owner's name, they need to provide Particulars of registration and Particulars of Directors & Secretaries for Companies.

Official Use

CSR Name: _____ Date of Dispatch: ____/____/____

Signature: _____